

COMIDOR V5.6

Product Release Notes

31/08/2018



Comidor v5.6 - Available by September 5th, 2018

1. General

We are happy to announce the release of **Comidor v5.6**, and its improvements and general overlay changes that we've delivered towards **User Experience** maximization, focusing on ergonomics, aesthetics, functionality and easiness of use.

You will notice the following main improvements while logging to the system:

- ✓ Our fresh new **Logo**, appearing at the top left corner of the platform.
- ✓ New colour scheme for Main menu and Notifications.



- ✓ Chatting can be switched on/off form the top right corner bubble icon (green means "on").
- ✓ **Comments** are now foldable, so that you can hide/show in all tables.
- ✓ You have available a rich Editor for **Comments**, so that you can edit fields smartly,

Especially on the Main menu (Modules) which unfolds pressing the = button, you'll notice that:

 Business Management tab includes Financial tab, as we pay attention to menu simplification and consolidation.





 Take advantage of the powerful Reports & Analytics tab, accessing information related to specific categories, as shown below:

Modules	Reports & Analytics
③ Recently Opened	Dashboard
🖵 Desktop	Analytics Advanced Business Analytics
☑ Communication	Task Reports
Collaboration	PM Reports Project Management Reports
4 Files and Content	HRM Reports Human Resource Management Reports
😁 People	Timecards Online table of worker's time spent on each job
Q [®] Processes	CRM Reports Customer Relations Reports
1 Customer Relations	Financial Reports
📰 Projects	Widgets Design widgets and graphs
📊 Reports & Analytics 🔷	Views Get 360 degree views of your data
💼 Business Management	
System Administration	

 Focusing at the Dashboard from Reports & Analytics tab, users can get personalized information for given time periods, selecting among the following:





Work Absences Print												Print Export to CSV
Name	Capacity	Total Scheduled	Not Productive	Invoiced hours	Chargeable	Not Chargeable	Not Approved	Overtime	Utilization	People Effectiveness	Productivity	Efficiency
George Fylak	136.00	167.12	-6.00	0.00	13.00	129.00	0.0	7.50	9.56%	0.00	6.12	196.20
Christos Laza	120.00	125.00	-4.00	40.63	2.00	122.00	0.0	8.00	1.67%	999.99	0.55	45.18%
Michael Skol	133.84	151.70	-22.68	117.39	14.20	142.32	0.0	24.90	10.45%	838.50	1.01	71.85%
Smaro Kelesi	132.00	133.10	-3.30	0.00	7.70	127.60	0.0	3.80	6.06%	0.00	15.87	350.06%
Dimitra Kitsiou	96.00	93.10	2.90	0.00	55.90	37.20	0.0	3.20	58.33%	0.00	1.76	163.48%
John Kirpitsas	104.00	143.75	-37.25	0.00	1.50	139.75	0.0	17.60	1.92%	0.00	1.77	58.79%
🗕 Κωνσταντίν	136.00	136.00	0.00	0.00	32.75	103.25	0.0	0.00	24.26%	0.00	2.83	161.45%
Lazaros Kaza	136.00	149.78	-0.13	0.00	23.02	113.11	0.0	10.31	16.91%	0.00	2.61	153.66%

V New Pending Task Approvals and Pending Team Task Approvals will serve to optimize the way Tasks are assigned and approved upon completion, among team members and leaders within an Organization.

✓ PM Task App	rovals	✓ LM Team Tasks						
You have Pending t approva	ask p	You have 25: ending team t approvals						
← → C ■ Secure	https://beta.comido	r.com/main#Desktop	م			A 12 - 31	P 📅 🔊	~ Q ☆ G
Home						÷ Ľ,		
Good Eveni Mednesday 29 Aug 2011 0 people on leave today. 0 of you Three are 0 events and 0 takes as You are currently working on 21	3, 17:52 EEST ur teammates cheduled to start today	in BAH						You are currently using trial account. Please upgrade/extend yo plan
77 Monthly Metrics 678 your comidor activity score. Team avg: 57	 Upcoming task 01-Sep- 2018 01/09/18 0A 	E Current Processes You have 180 active processes.	Workbench			And	KPI New Version Product Development Latest: 0.0 % Total: 0.0 %	KPI Premium Sales 20 Total: 45.12 %
89% of your tasks connected to processes 25%	Trending process Trainings testing 2	≡ Project Tasks You didn't complete any tasks yesterday, please add your working hours.	Real of		Los A		When a	i.
of the company's processes automated	✓ PM Task Approvals	Your remaining capacity is : 38.00 hours. ✓ LM Team Tasks	✓ Personnel Booking	✓ Absence Requests	a const	The ser	Sales .	
You have 3 Pending expenses approvals	You have 24 Pending task approvals	You have 221 Pending team task approvals	You have 1 Pending personnel booking approvals	You have 22 Pending absence requests	-		Action	
	4					Quick Guide Support Center	How to sta	nt? I your profile e your colleagues



2. Business Processes

We acknowledge that Comidor **Processes** are placed right at the heart of an organization, as such we are dedicated to strengthening the **BPM** functionality offering, bringing the latest technology in Workflows automaton, as well as keeping fit for use and purpose.



You shall notice the Main menu item changes:

- Process Dashboard has been renamed to Processes Overview
- ✓ Generic Processes has been renamed to Processes
- ✓ Users have a Process Map tool available to draw their Core Processes and its subcategories

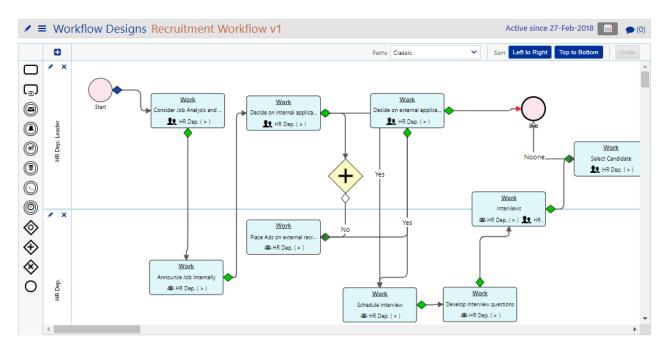
Process Map 😐			e	Search	1
▼ Filters		Code		Value	
Period Create date 💙 All 🗸 🗸		5. HUMAN RESOURCES MANAGEMENT	5. HUMAN RESOURCES MANAGEMENT		
Tag All 🗸		5. HUMAN RESOURCES MANAGEMENT>Benefits administration	Benefits administration		
		5. HUMAN RESOURCES MANAGEMENT>Education and training	Education and training		
Folders	1	5. HUMAN RESOURCES MANAGEMENT>Leaves and Absences	Leaves and Absences		
🗱 Recent	50	5. HUMAN RESOURCES MANAGEMENT>Payroll and compensation	Payroll and compensation		
	89	5. HUMAN RESOURCES MANAGEMENT>Performance evaluation	Performance evaluation		
1. MANAGEMENT	6	5. HUMAN RESOURCES MANAGEMENT> Recruiting and hiring	Recruiting and hiring		
2. PRODUCTS AND SERVICES	13	5. HUMAN RESOURCES MANAGEMENT>Retirement and firing	Retirement and firing		
3. SALES AND MARKETING	16				
4. SUPPLY CHAIN MANAGEMENT	5				
5. HUMAN RESOURCES MANAGEMENT	8				
6. KNOWLEDGE MANAGEMENT	8				
7. ACCOUNTING AND FINANCE	7				
8. SUPPORTING PROCESSES	9				
9. COMPLIANCE MANAGEMENT	8				



3. Workflows

We have enriched **Workflows** functionality at our built-in BPMN2.0 modeller with powerful features, such as:

- ✓ Assign stages to specific roles
- ✓ Send automated E-mails
- Send autonomous system notifications
- Insert delay using timers
- Copying and versioning of workflows
- Create automated processes based on workflows triggering



We pay attention to our end-users, requiring easy communication with existing 3rd party systems and databases, by

- ✓ RESTful Web Services
- Custom Field Type Queries
- Custom Field Type JSON



4. Projects

Our platform includes a powerful Project Management module, seamlessly connected with our core Collaboration and People Management apps, creating a dynamic toolset to plan and execute works. Serving some of the greatest Enterprises worldwide has been the driving force to develop additional functionality, such as:

- ✓ Progress Management
- Personnel Bookings
- Approvals
- Performance metrics (estimated vs actual)
- ✓ Use of Region codes & Business Functions.
- ✓ Quick Import/ Export
- Enriched Analytics
- Reports & Dashboards

This mechanism serves to easily allocate the resources needed on the Project basis, taking advantage of workflows during **Booking** processes and advanced task management for the **Approvals** of completed tasks within **Working Packages**

Modules	_	Project Management	
③ Recently Opened	2	Projects Create, plan, execute, control and close projects	
🖵 Desktop	8	Work Packages Control the work of teams to finish projects	
Communication	2	Risk Management Risk Management	
Collaboration	2	Earned Value Analytics	
街 Files and Content		Lessons Learned	
嶜 People	8	Progress Management	
O [®] Processes		Personnel Booking	
Lt Customer Relations	8	Approvals	
📰 Projects	Σ		
II Reports & Analytics	8		
💼 Business Management	t B		
System Administration	18		



5. System Administration

The latest version includes improvements related not only with Comidor core functionality, but with System Administration as well. It is now available for Administrators to set up Roles and Applications Rights easily, using:

- Roles
- Rights per Role
- ✓ Roles per User

System Administration	Role Management		
Company Account Manage your Comidor account		Roles	
User Management Set up your users		Rights per Role	
Role Management Set up business roles	>	Roles per user	

✓ Enjoy Comidor v5.6

For more information please contact:

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