

comidor



COMIDOR v6.1

PLATFORM OVERVIEW

TABLE OF CONTENTS

What is Comidor.....	01
ENTERPRISE LOW-CODE	
App Builder.....	02-11
HYPERAUTOMATION SUITE	
Business Process Management.....	12-14
Workflow Automation.....	15-17
Business Rules.....	18-19
Integration.....	20
Robotic Process Automation (RPA).....	21
Artificial Intelligence (AI) / Machine Learning (ML).....	22-24
Advanced Case Management.....	25
Process Intelligence.....	26-28
TRANSFORMATION MANAGEMENT	
Business Architecture.....	29-31
System Administration.....	32
Business Performance.....	33-34
DIGITAL WORKPLACE	
Digital Workplace.....	35-37
Enterprise Collaboration.....	38-40
Files and Content Management.....	41
LOW-CODE MARKETPLACE	
Application Marketplace.....	42
Business Apps.....	43
COMIDOR PLATFORM	
Cloud and Mobility.....	44-46
Security.....	47
Making the difference with Comidor.....	48



WHAT IS COMIDOR

CREATE VALUE FOR YOUR BUSINESS
AND MAKE A DIFFERENCE

WHEN LOW-CODE MEETS HYPERAUTOMATION IN THE DIGITAL WORKPLACE



Comidor is a **Low-Code and Hyperautomation Platform** that empowers any organization, team, or professional to build, automate and share applications and workflows, simplifying digital business transformation and automation.

COMIDOR HELPS YOU TO
CREATE VALUE FOR YOUR BUSINESS BY

Building new applications

Automating end-to-end workflows

Using emerging technologies at scale

Empowering people to do their best





ENTERPRISE LOW-CODE

From idea to
application with
No-Code/Low-Code



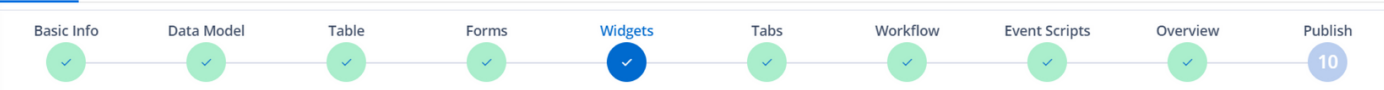
APP BUILDER

Build custom apps with Comidor App Builder, where no development skills are needed. Design, configure and optimize current business processes using marvelous functions.

Customer requests management

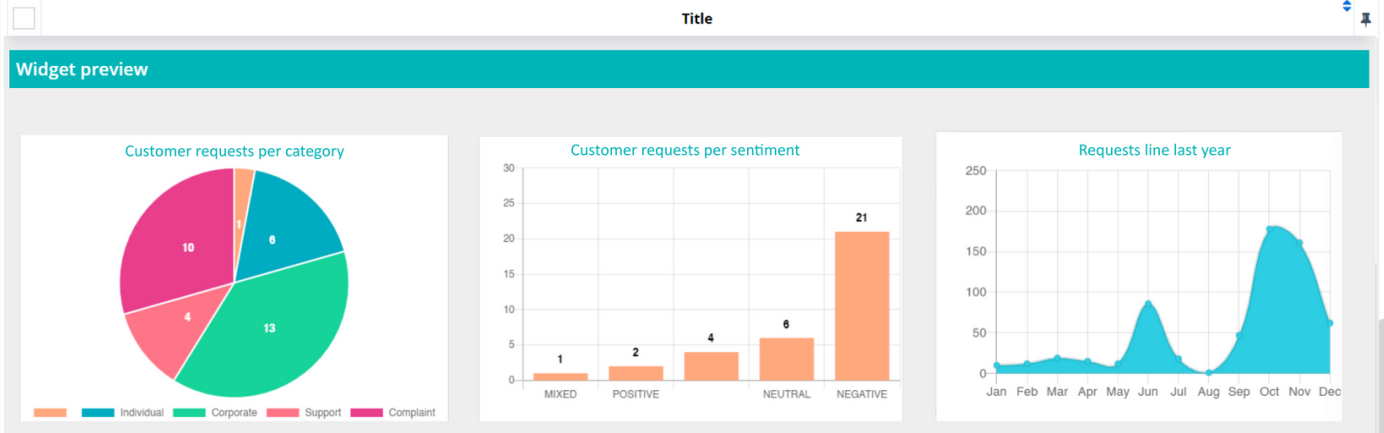


Summary



Widgets

Search...



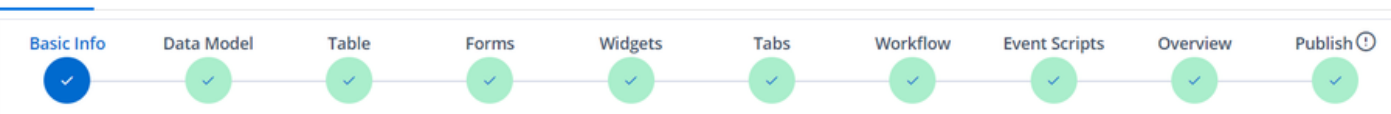
The 10 steps that turn your idea into a business application:

Step 1. Enter the basic information of your application and choose between table and report application

Restaurant Reservation Sync



Summary



Application Type	Table Application
Report Entity	
Entity	RRS
Application Name	Restaurant Reservation Sync
Description	
Is process enabled	<input checked="" type="checkbox"/>
Access Rights	Everyone
Locked	<input type="checkbox"/>
Has customizations	<input type="checkbox"/>



Step 2. Model the data with custom or pre-built fields

Restaurant Reservation Sync

Summary

Basic Info Data Model Table Forms Widgets Tabs Workflow Event Scripts Overview Publish 10

Data Model

Search...

Import Excel/CSV Import Data

Label	Type	Size	Column name
Choose restaurant	Number		USR_CHOOSE_RESTAURANT

Save Cancel

Basic Info

Entity RRS

Label Choose restaurant Auto-generate name

Column name USR_CHOOSE_RESTAURANT Field as viewed in database

Type List (Key | Value)

Key	Value
1	Grant Restaurant
2	Blue Sea

Actual field type will be decided automatically depending on the keys

In the Data Model, you can add all fields that you wish to be used in the App.

Create your own custom fields from scratch or import an Excel/CSV file.

Specify the label, type, and size of each field.

User field types: Text, Memo (Paragraph), Number, Binary File, Drop-down list (Key-Value or Comidor Database lists), Excel, Currency, Checkbox, Date, and more.

Step 3. Define the table columns

Restaurant Reservation Sync

Summary

Basic Info Data Model Table Forms Widgets Tabs Workflow Event Scripts Overview Publish 10

Table Columns

Search...

Position	Label	Column
0		JP_PROCESSES.STATE
1		RRS.USR_REF_NO
2		RRS.USR_FIRST_NAME
3		RRS.USR_LAST_NAME
4		RRS.USR_PHONE

Determine which columns you wish your App to have in the main table.

- Re-arrange the position of each column using drag-n-drop.
- Add a label to the column name, set Prefix or Suffix to be displayed before or after the value of each entry, select the preferred alignment and other properties.



Step 4. Create the visual form and the layout of your business application

Restaurant Reservation Sync

Summary

Basic Info Data Model Table **Forms** Widgets Tabs Workflow Event Scripts Overview Publish

Forms

Search...

Blocks

- Panel
- Section
- Code
- Paragraph
- Style
- Misc
- Group
- Fields
- Search

Restaurant Reservation Sync

- ID
- OWNER_ID
- VALID_FROM
- VALID_TO
- ACCESS_CODE
- CHANGE_CODE
- CREATE_USER
- CREATE_DATETIME
- UPDATE_USER
- UPDATE_DATETIME
- Process
- Processes
- Ref no
- First Name
- Last Name
- Phone
- Email
- Reservation type
- Date
- Time
- Covers
- Duration

Panel

Customer details

First Name

Last Name

Phone

Email

Reservation details

- Forms can be used as Main forms in a Process, or as forms inside the Activities.
- Design your form easily, using drag-n-drop, and group them with Sections.
- Multiple Columns, Paragraphs, and Style can be added inside a Form
- Forms can have their own view and change rights
- Fields added inside forms can be “read-only” or “read/write” per form
- Fields added inside forms can be mandatory or not
- Forms can be supported with scripts

Panel

Customer details

First Name

Last Name

Phone *

Email

Process Info

State

Stage

Started at

Finished at

Field: Phone

Mode Editable

Label

Tooltip

Pattern

Pattern Error Message

Required

Alignment Auto

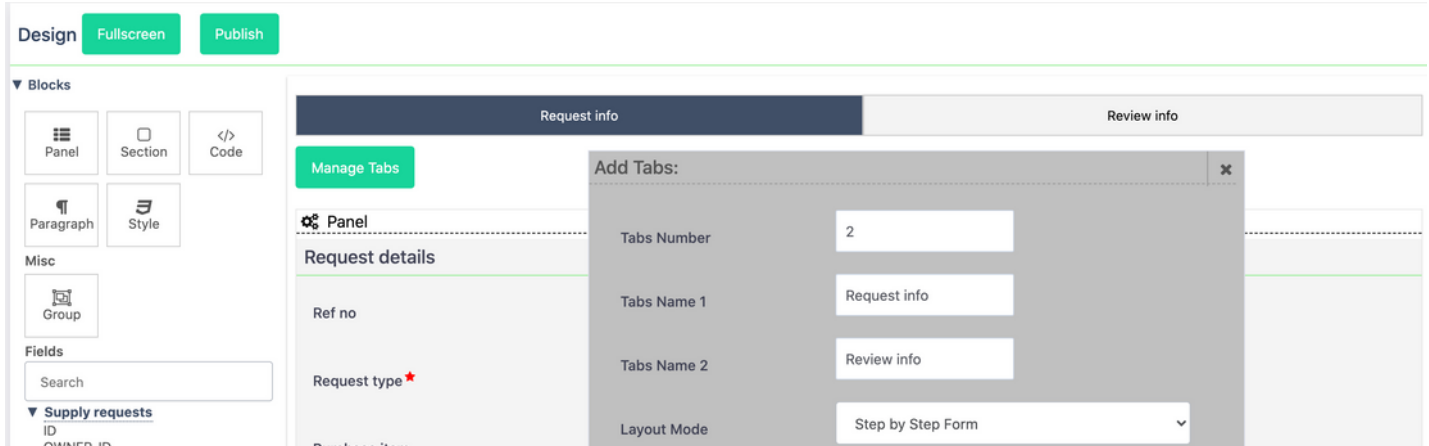
Placeholder

Element CSS

Element CSS Class

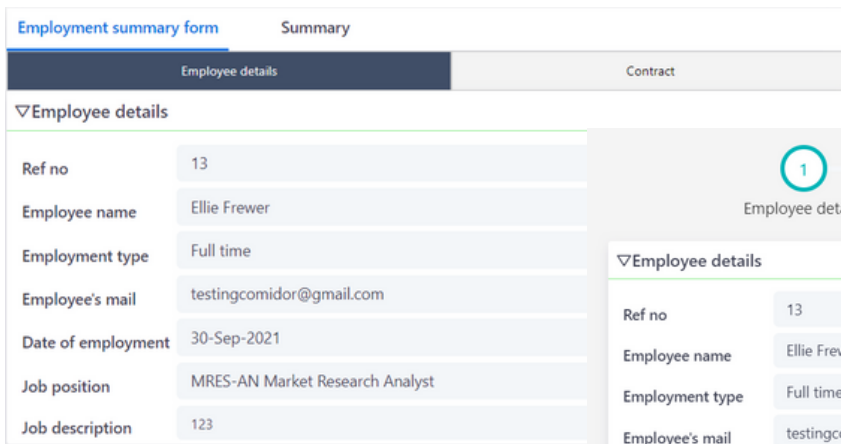


Designers are able to include tabs in the forms in order to group form fields and guide the end-users to proper completion.

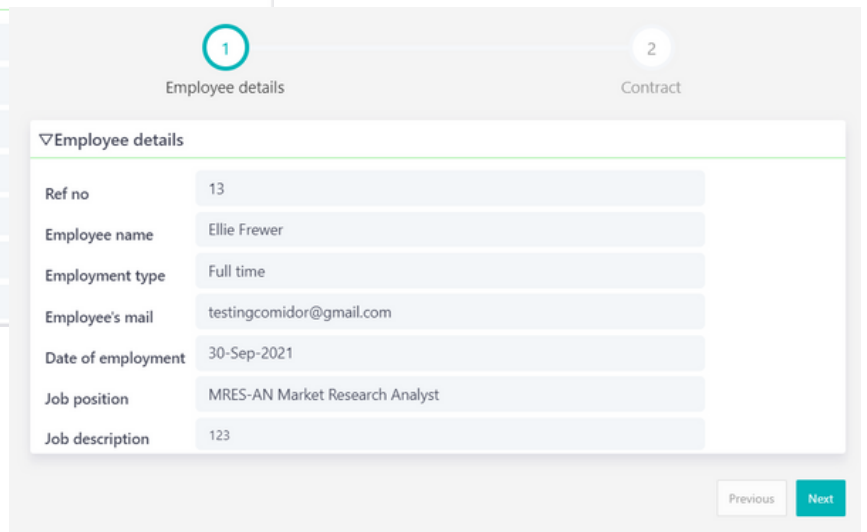


Specify the layout mode, choose between a simple tabbed form or a step-by-step completion.

Simple tabbed form

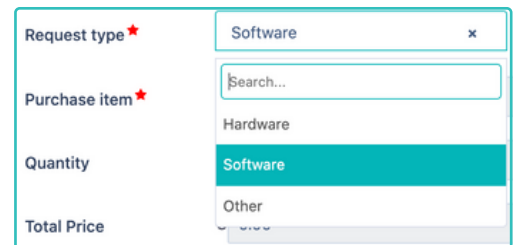


Step-by-step completion



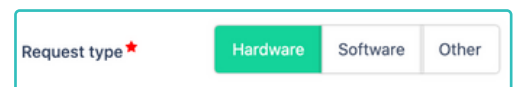
Designers can define how drop-down lists are visible inside the forms through the **Form Designer**.

- Select option



Available list type options:

- Switch button



- Radio button



Step 5. Create Widgets and visualise your data

Customer request management

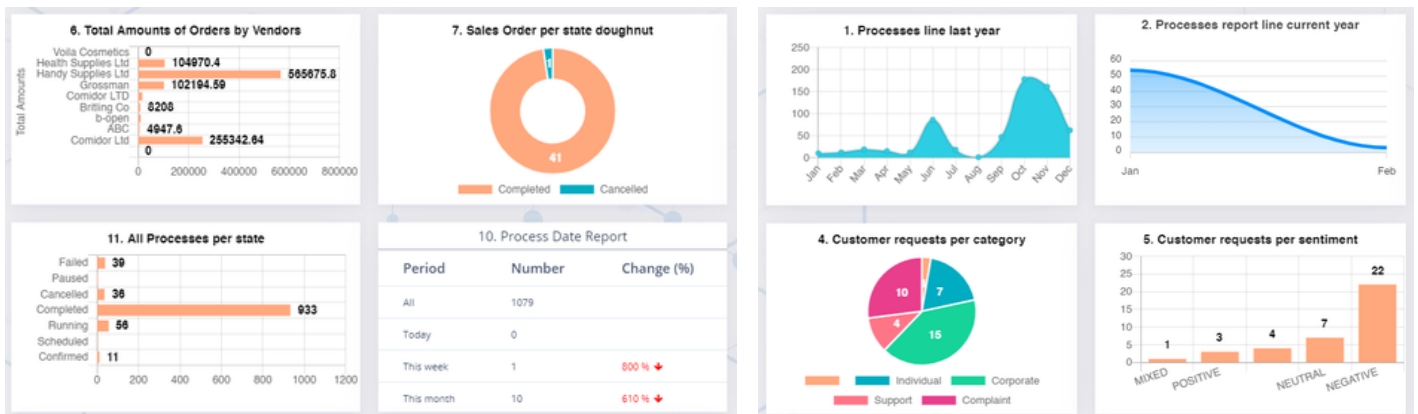
Summary

Basic Info Data Model Table Forms **Widgets** Tabs Workflow Event Scripts Overview Publish

Widgets

Search...

Legend: Individual Corporate Support Complaint



Step 6. Create Tabs

- Use tabs to have complete control over the accessibility of your application.
- The tabs can appear inside records (as a tab at the left part of the record) or at the summary table of the application.
- A tab can be a table from any Comidor entity, HTML, or a widget.

Basic Info Data Model Table Forms Widgets **Tabs**

Tabs

Search...

Title

Candidates

Guidelines

Reports

Reports

User Tabs

Add widget

Entity Name *

Type

Title

Data type

Data Table

Select a widget

Select a widget

Link Cancel

Searching...

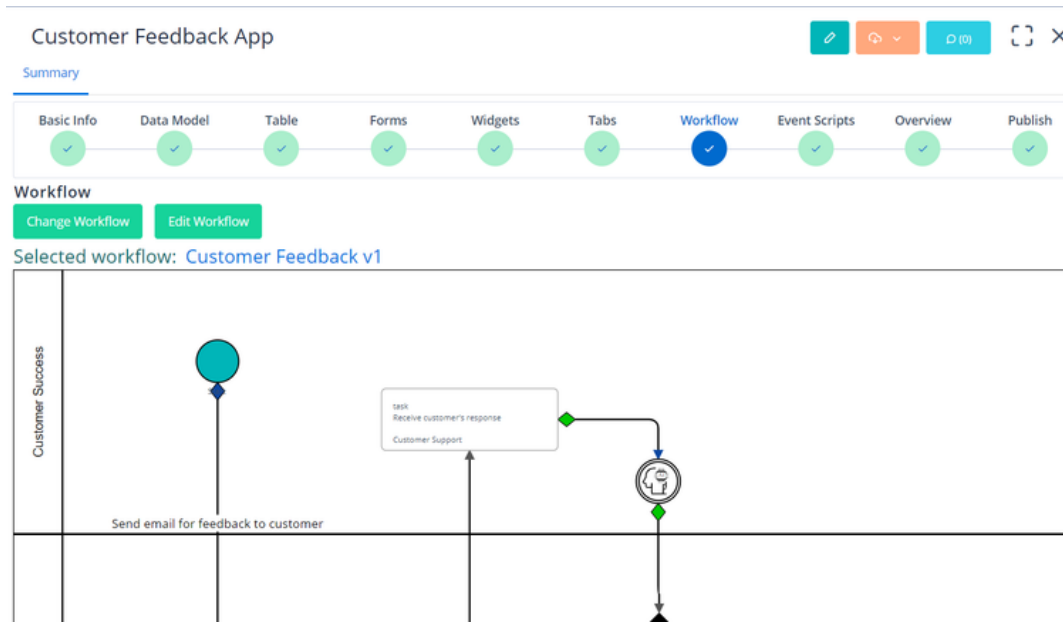
Task report - type 1-graph type text-only text reports

Customers report

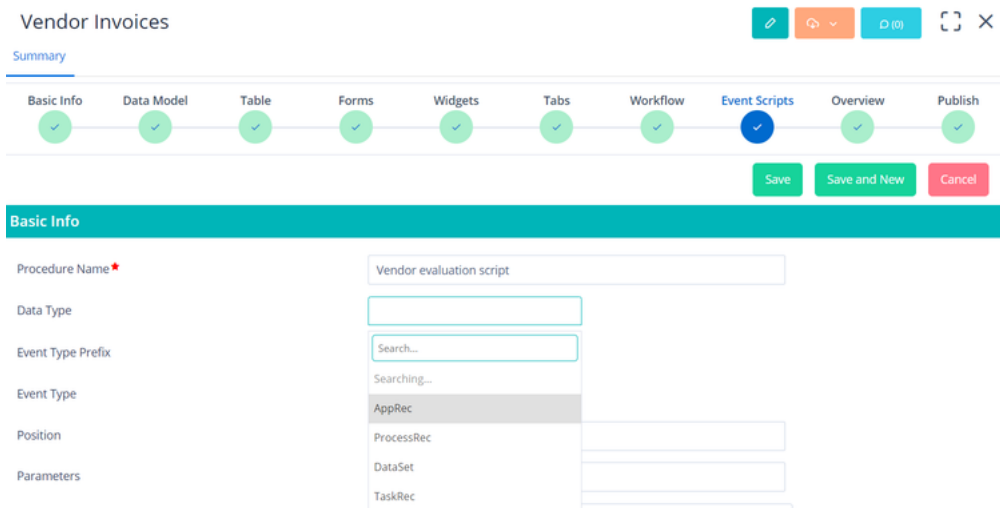
Partners report

Vendors report

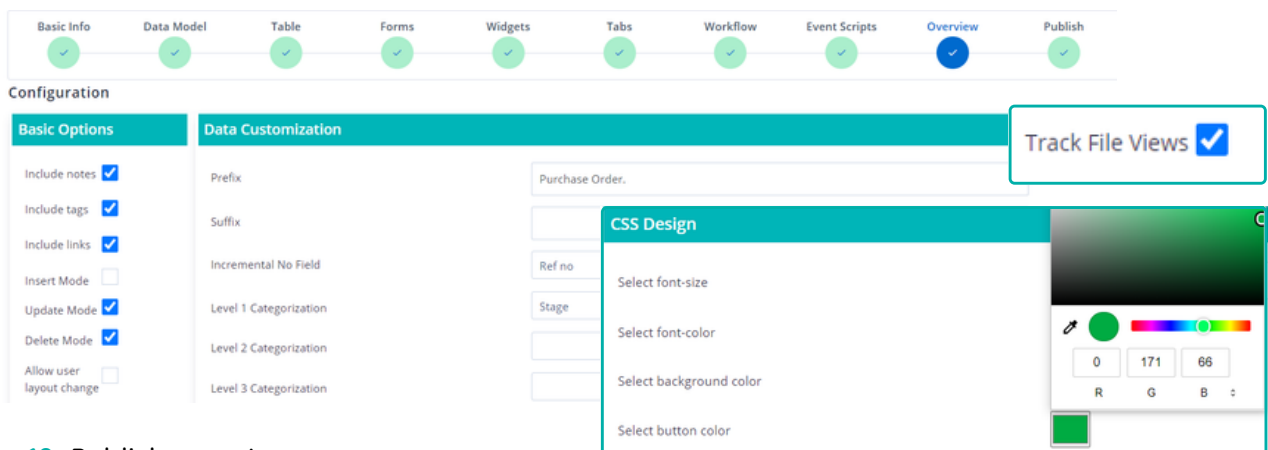
Step 7. Link a Workflow to the App



Step 8. Write scripts for a certain data type to be executed before/after/on a specific event



Step 9. Customise your App. Change the fonts, colors of your app. Activate the File view tracking feature.



Step 10. Publish your App



From the Custom Apps submenu, you are able to navigate through all the custom apps you have designed, select the one you want to access and view all the entries or add new entries.

PO Number	State	Company Name	Vendor Contact	Total Amount	Line Manager Review	Supply Manager Review	Head of Finance Review
PO.171	Completed	Britling Co	r5rti6t	0.00	Approved		
PO.172	Completed	Comidor Ltd	Kevin	1800.00	Approved	Approve	
PO.173	Completed	Voila Cosmetics		0.00			
PO.174	Completed	ABC	John	81.60	Approved		
PO.175	Completed	Britling Co	John	82.80			
PO.176	Completed	ABC	Mary	180.00	Approved	Approve	
PO.177	Completed	ABC		0.00			
PO.178	Completed	Comidor Ltd	John	648.00	Approved	Approve	
PO.179	Completed	ABC	Kevin	3000.00			
PO.180	Running	ABC	Smith Adam	0.00			
PO.181	Running	ABC		30.00			

If the App is Process enabled and linked with a Workflow, more Tabs appear in the left-side menu, such as Workflow Tasks, Attachments, Workflow audit.

Title	Assigned to	Date Started	Date Ended	Scheduled duration	Duration
✓ Submit Purchase Order Details	Admin Poweruser	Feb 24, 2021 7:32:00 AM	Feb 24, 2021 7:33:42 AM	0.00	0.00
✓ Line Manager Purchase Order Review	Admin Poweruser	Feb 24, 2021 7:33:00 AM	Feb 24, 2021 7:37:56 AM	3.00	3.00
✓ Retail Manager Purchase Order Review	Retail Management	Feb 24, 2021 7:38:00 AM	Feb 24, 2021 7:38:42 AM	0.00	0.00
✓ Supply Manager Purchase Order Review	Supply Management	Feb 24, 2021 7:39:00 AM	Feb 24, 2021 7:39:31 AM	0.00	0.00

What's more, you have the ability to define whether the users can export or print the records of Applications.

- Enable the Allow Print and Allow Export options in the App Builder
- Click on the actions button of your App and choose whether you would like to print or export the data in your table

PO Number	State	Company Name	Vendor Contact	Total Amount	Line Manager Review	Supply Manager Review	Head of Finance Review
PO.172	Completed	Comidor Ltd	Kevin	1800.00	Approved	Approve	
PO.176	Completed	ABC	Mary	180.00	Approved	Approve	
PO.178	Completed	Comidor Ltd	John	648.00	Approved	Approve	

Show 20 entries Previous 1 Next



KANBAN APPLICATION TYPE

In the Comidor platform you are able to create another type of application with the No-Code App Builder, Kanban apps.

A Kanban application helps teams create Kanban boards and visualize simple records. This application type is suitable for simple cases that don't require a workflow design and a huge amount of data to be processed.

Summary

Basic Info | Data Model | Table | Forms | Widgets | Tabs

Application Type: Kanban App x

Report Entity: Search...

Entity *:

Application Name *:

Access Rights: Everyone x

User Skills

Languages

- English (01-Sep-2021) AB
- German (06-Sep-2021) AG
- Italian (01-Sep-2021) AB
- Chinese (01-Sep-2021) AB
- + Add New Item

Qualitative

- Analytical Skills (Qualitative) CM
- Management (Qualitative) RN
- + Add New Item

Quantitative

- Statistics (Quantitative) AG
- Economics (Quantitative) AG
- Accounting (21-Sep-2021) AB
- + Add New Item

Technical

- Java programming (Technical) RN
- C++ (Technical) CM
- + Add New Item

EDIT RECORD

Skill: C++

Level: Advanced Knowledge x v

User: Charlie Marr x v

Certified at: [Calendar Icon]

Skill category: Technical x v

Save Delete

On a Kanban app, work items are represented visually on boards, which are predefined by the user. You can add new items to each board, edit or delete them. Furthermore, you have the possibility to easily drag-n-drop items from one board to another in order to change their category. Organize and manage everything in one place, and empower your productivity with Kanban apps.



REPORT APPLICATION TYPE

Comidor platform offers the ability to build easily your own Report applications for any Comidor entity through App Builder.

In report type apps only 3 steps are required:

1. Define the name of the app, the entity that you want to create the report for, and set access rights.
2. Choose the fields you want to be displayed as columns in your report app, and the fields that you want to have as filters.
3. Publish!

CRs report

State Priority Fetch Print Export xls

Search...
Searching...

Date Created	Ticket	Priority	Stage	Ticket category	Name	Company name
Dec 2, 2020 3:55:21 PM	Ticket.1	Low	Resolve Individual Issue	Individual	Mary Blinds	-
Dec 2, 2020 4:27:54 PM	Ticket.2	Normal	Review ticket	Corporate	Jonathan Smitten	BusinessCons. LTD
Dec 2, 2020 4:36:46 PM	Ticket.3	Normal	Review ticket	Individual	John Smitten	
Dec 2, 2020 4:42:45 PM	Ticket.4	High	Review ticket	Individual	Kevin Davies	
Dec 3, 2020 8:35:33 AM	Ticket.5	Top	Review ticket	Complaint	Barry White	
Dec 3, 2020 8:39:55 AM	Ticket.6	Top	Review ticket	Complaint	Larry Pour	
Dec 3, 2020 9:07:23 AM	Ticket.7	Normal	Review ticket	Individual	Jack Perry	
Dec 3, 2020 9:13:33 AM	Ticket.8	Normal	Review ticket	Individual	Luis Heath	
Dec 3, 2020 9:16:27 AM	Ticket.9	High	Review ticket	Corporate	Amanda Harper	Business SA
Dec 3, 2020 9:29:13 AM	Ticket.10	Top	Handle Complaint	Complaint	Jamie Lints	
Dec 3, 2020 10:05:26 AM	Ticket.11	Normal	Provide Support	Support	Vasileia Dervenli	
Dec 3, 2020 10:25:46 AM	Ticket.12	Top	Completed	Support	Barry Pravis	
Dec 3, 2020 11:44:13 AM	Ticket.13	Top	Completed	Corporate	Mathew Connell	B-Open SA
Dec 3, 2020 1:53:16 PM	Ticket.14	Top	Review ticket	Corporate	Mohammed Al Arabi	
Dec 3, 2020 2:08:27 PM	Ticket.15	Top	Completed	Individual	John Smith	
Dec 4, 2020 9:42:09 AM	Ticket.16	Normal	Review ticket	Corporate	Nicole Shein	Construction CO
Dec 4, 2020 9:47:56 AM	Ticket.17	Top	Review ticket	Complaint	Barry White	
Dec 4, 2020 9:50:11 AM	Ticket.18	Top	Review ticket	Complaint	Jack Perry	

APP CREATION IN 4 STEPS

Comidor platform enables everyone to build apps within seconds with Natural Language Processing (NLP); the capability to understand language.

Application Builder X

1 Step 1 — 2 Step 2 — 3 Step 3 — 4 Step 4

Create an application called Candidate Evaluation. The application will have 2 forms. The first form will be called Insert Candidate. The second form will be called Present Results.

Candidate Evaluation wf v1 Active since 30-Sep-2021

Search + Paths

- Table Extractor
- Excel Processor
- Create graph

```

graph LR
    Start((Start)) --> Task1[task  
Insert Candidate details  
Richard Newton]
    Task1 --> Task2[task  
Review results  
Richard Newton]
    Task2 --> End((End))
          
```

- Firstly, describe your application by giving details. Let Comidor identify and suggest the name of the app, the number of steps required, and the name of fields and forms with the assistance of AI.
- Secondly, review the system suggestions and make any necessary amendments.
- Then, create the quick add form of your application.
- Finally, define the primary field of your records.
- **Your application is ready!** After publishing, a workflow will be designed with sequential steps; the steps specified in the designing phase.



App Initiation from an incoming Email

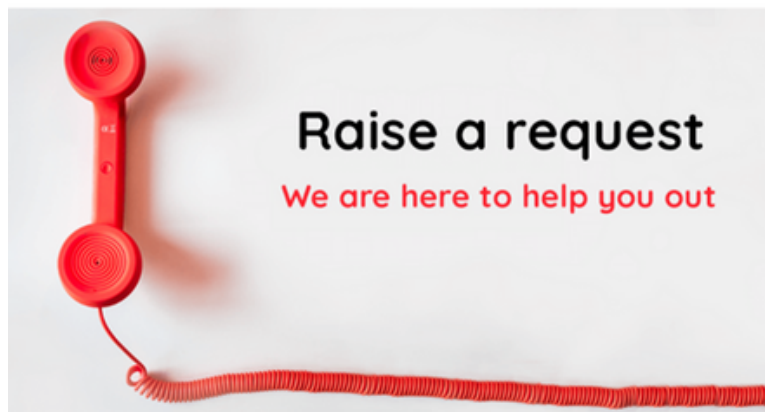
Boost your business process automation by including incoming emails as triggering points of an application.

- Define the email account whose incoming emails will be monitored.
- Map keywords, so when you have an incoming email, the system searches for them in the subject of the email. If the keyword is found, a respective app will automatically start.
- Attachments, hardcoded values, and other data from the email subject or body can be fetched into user fields.

Public forms

Forms are designed to be also embedded as Public forms in other websites, so that clients are not required to log in to Comidor. Make it thus possible to add a form that triggers a workflow in every web page just with HTML.

Public forms are embedded forms similar to the quick add forms in Comidor, including all user fields and business rules. This feature is available to all quick add forms of user applications.



Submitting the form, please take a moment to read our [privacy policy](#).

Submit the form below and a team member will reach out to you shortly.

Customer request

★ Name

Company name

★ Email

★ Subject

Request Details

Attachment Δείξτε επιλογές αρχείων

Customer request JP_PROCESSES.APP_000037

Basic Info

Record type	Customer request management
Title	Customer request
Access	Everyone
Primary	Is not primary form
Quick	In quick add menu
Form Division/Functional Group	Germany
Script before save	<pre>if (getForm().get("EMAIL") != null && getForm().get("EMAIL") != "" && getForm().get("SUBJECT") != null && getForm().get("SUBJECT") != "") { REQUEST_DISCREMINATOR = getForm().get("SUBJECT") }</pre>
Mobile form	<input type="checkbox"/>
Approve/Reject form	<input type="checkbox"/>





HYPERAUTOMATION SUITE

Process
Management and
Workflow
Automation



BUSINESS PROCESS MANAGEMENT

Design, organise, optimise and automate all your business processes

- Monitor your processes through Workbench
- Create, re-use and monitor Repetitive Processes from Process Scheduling
- Easily create templates in Process Templates to re-use them quickly
- Notify your team or remind yourself of a specific process action via Notification Scenarios
- Automate standardised Processes with Workflows

Easy monitoring in one place

Comidor Workbench provides an easy way for monitoring the Tasks, Processes, Notifications, Calendar, and Mailbox in one place.

It gives you the ability to connect an Email or a Notification to a Process or a Task just by dragging and dropping.

The screenshot displays the 'Processes' section of the Comidor Workbench. It features a search bar for 'Search by title or account' and a 'State' dropdown. Below this, there are sorting and grouping options. The main content area shows a list of processes under the 'Opportunity' category, with a 'Contract opportunity - Latin America' process highlighted. A detailed view of this process is shown below, including a progress bar for 'Time' at 470.62% (Delayed 23d 10h / 6d 7h), 'Task count' at 0/0, and 'Tasks Workload (hours)' at 0% (Completed 0.0 / 85.0). The 'Actors' section lists participants like Richard Newton, Johnson Ltd, and Charlie Marr. The 'Info' section provides details about the process, such as 'New prospect in Chile covering many countries in LATAM. Possibility on manufacturing contract. Management to further investigate'.

This screenshot shows a different view of the Comidor Workbench. The 'Processes' section is expanded to show a list of processes under the 'General' category. Two processes are highlighted: '1.MANAGEMENT' with a count of 1 and '3.SALES AND MARKETING' with a count of 2. A detailed view of the '3.SALES AND MARKETING' process is shown below, including a progress bar for 'Time' at 470.62% (Delayed 23d 10h / 6d 7h), 'Task count' at 0/0, and 'Tasks Workload (hours)' at 0% (Completed 0.0 / 85.0). The 'Actors' section lists participants like Richard Newton, Johnson Ltd, and Charlie Marr. The 'Info' section provides details about the process, such as 'New prospect in Chile covering many countries in LATAM. Possibility on manufacturing contract. Management to further investigate'.



Process Templates

With Process Templates you can gather all your standardised processes in one place and have the guidelines you need to follow in specific company procedures.

The templates can be used either when you directly create a new process of any type or when you use Quick Add for process initiation.

The screenshot displays the configuration interface for a process template. On the left, a sidebar lists various templates, with 'Document Approval example template' selected. The main area is titled 'Document Approval example template' and has tabs for 'RELATIONS' and 'Summary'. The 'Summary' tab is active, showing fields for 'Basic Info' (Type: General, Category: 2.PRODUCTS & SERVICES, Assigned to: Creator.Creator's Manager Account Management, Role: CEO, Priority: High, Duration: 10 working days, Initial State: Running, Account: Johnson Ltd, Workflow: Document Approval Workflow) and 'Additional Info' (Category: Documents, Responsible group: Templates, Importance: Normal). The right-hand panel contains a 'Description' field with the text 'This is a template on the document approval process.' and a 'Performance' section with 'Estimated Workload' set to 25.00 and 'Objective' set to 'Product Development'.

Process Scheduling

Manage your processes and apps and avoid losing valuable time on rescheduling a repetitive process. Comidor allows you to set:

- The repetition of a Process or App (in minutes, hours, days, etc.) from a specific date to another one
- Administrators and assignees
- Access and change rights
- Notifications and reminders

The screenshot shows the configuration page for a 'Weekly status report' process. The 'Repetition' section is expanded, showing the process state as 'Running'. The 'Repeat from' date is 6/24/2020 and the 'Until' date is 12/31/2099. The repetition plan is set to 'At 12:00, only on Wednesday, every year'. The frequency is set to 'Weekly', and the days of the week are 'Wednesday' and 'Saturday'. The 'Reminder' section is also expanded, showing the reminder type as 'On task completion', with a delay of 0 days, hours, and minutes. The reminder user is set to 'Isabella Hardey', and the reminder is configured to be sent 'By email'.

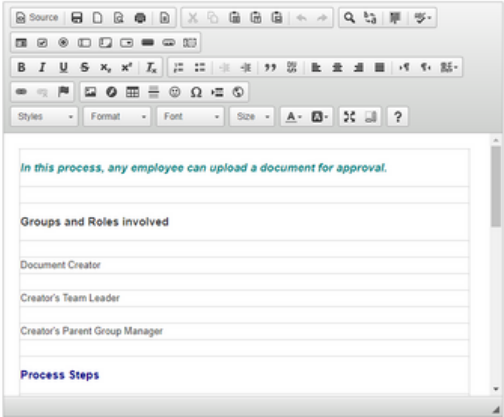


Save Cancel

Process Mapping

Process Mapping

Add process mapping in HTML, including enriched text and pictures



1. Business Process Diagram

2. Process Elements

Process Elements

Start (START)

Condition: -

Next Element: Check Employer's Absences

Check Employer's Absences (TASK)

Assigned to: HR

Description: -

Process completion: 10.00%

Maximum days: 0

Condition: -

Next Element: Inform Accounting

Inform Accounting (TASK)

Assigned to: HR

Description: -

Process completion: 20.00%

Maximum days: 1

Condition: -

Next Element: GATEWAY

GATEWAY (Parallel (AND))

Condition: -

Next Element: GATEWAY

Prepare employer's folder (TASK)

Assigned to: HR

Description: -

Process completion: 40.00%

3. Personnel Allocation

Assignees	Tasks
HR	(1) Check hardware, Update Comidor user details in mail, Back up files, Delete Domain account, Check Access Plan, Update Access plan
HR	(2) Check Employer's Absences, Inform Accounting, Sign notice of retirement / dismissal, Prepare employer's folder, Payroll clearance, Exclude group insurance, Change Employer's Status
Admin	
Miss	

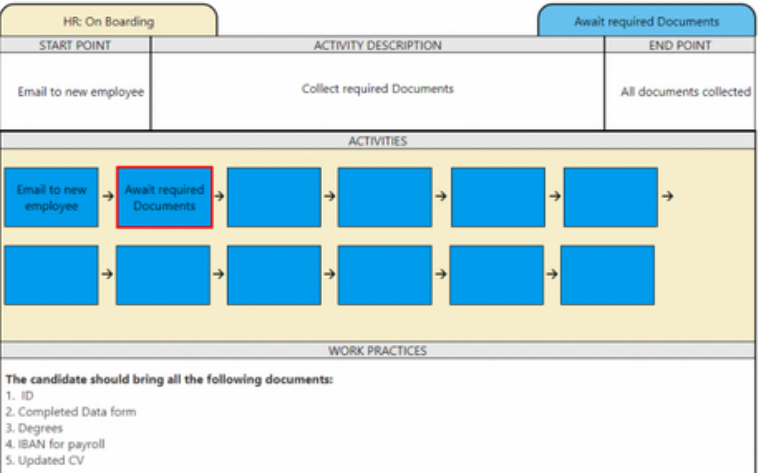
Business Process Document

Export the full workflow design and architecture including all components, resources, and stakeholders involved

Business Process Guidelines

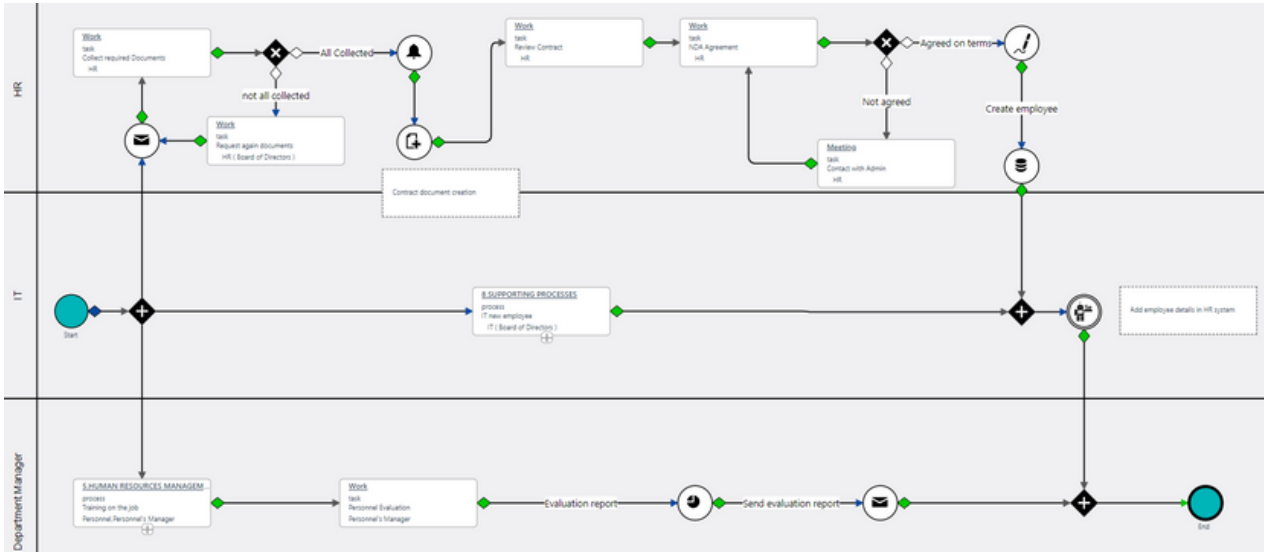
View the end-users' simplified interface and get informed about the actions needed to be taken

HR: On Boarding Work Practices



WORKFLOW AUTOMATION

Workflow Designer



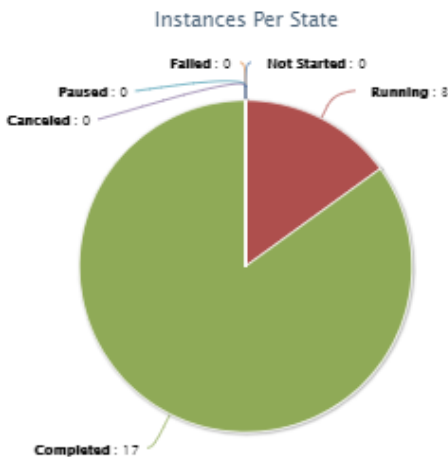
The BPMN 2.0 Comidor Workflow Designer is used to visualise all types of business processes easily with drag-n-drop functionality

Basic Components	Data Components	RPA Components
Task	RESTful Web Service	RPA Caller
Subprocess	Comidor DATA (IUD)	RPA Receiver
Email	Shell Command	Sentiment Analysis
SMS	File Reader	Document Analyzer
Notification	Export Data	Text Classification
Timer	Convert data	Predictive ML
Inclusive (OR)	Digital Signature	Selenium RPA
Parallel (AND)	Document Creator	Image Classification
Exclusive (XOR)	Table Extractor	Web Scraper
Annotation	Excel Processor	
End	Create graph	
	SQL Creator	
	Message Queue	



Workflow Controls

Decide and describe what actions are required before and after any workflow task in order to proceed to the next stage and complete the process



Workflow Change Tracking

Track and monitor the changes that are incorporated into any workflow. Track changes applied in specific tasks of the workflow as well as compare different versions of the same workflow.

Workflow Policies and Standard Process Policies

Ensure that all users being assigned with a workflow are informed about the company’s general instructions and follow the overall business intention

Workflow Analytics

Monitor and track the performance of every workflow. You are able to:

- Pinpoint the total and delayed instances and tasks that were created with one workflow (table, graph, pie chart)
- Apply filters for custom results in order to identify process bottlenecks and eliminate them

Deleted Elements

Title	Type
Parent Group - Team Leader	LANE

New Elements

Title	Type
Document Approval by Parent Group Team Leader	Notification
Document Rejection by Parent Group Team Leader	Email
Creator's Parent Group	LANE

Process Elements

1. Start (START)

Field	New Value	Old Value
Until Date		

Import BPMN 2.0 document and workflows from .csv files

- Transfer BPMN 2.0 documents and workflows from another product into Comidor
- Integrate Comidor perfectly with other applications exporting BPMN 2.0 documents



Excel Spreadsheets

Create user fields and choose Excel type to create an Excel spreadsheet

Wholesale					
	A	B	C	D	E
1	Code	Product Name/Description	Quantity	Unit Price	Total Price
2	A122	J&K reusable bottle	32	4.2	£134.40
3					£0.00
4					£0.00
5					£0.00
6					£0.00
7					£0.00
8					£0.00
9					£0.00
10					£0.00
11					£0.00
12	Total				£134.40
13					
14	Instructions				
15				Subtotal	£134.40
16				Discount	
17				Sales Tax Rate %	20
18				Sales Tax	£26.68
19				Other Cost	
20				Total Amount	£161.28

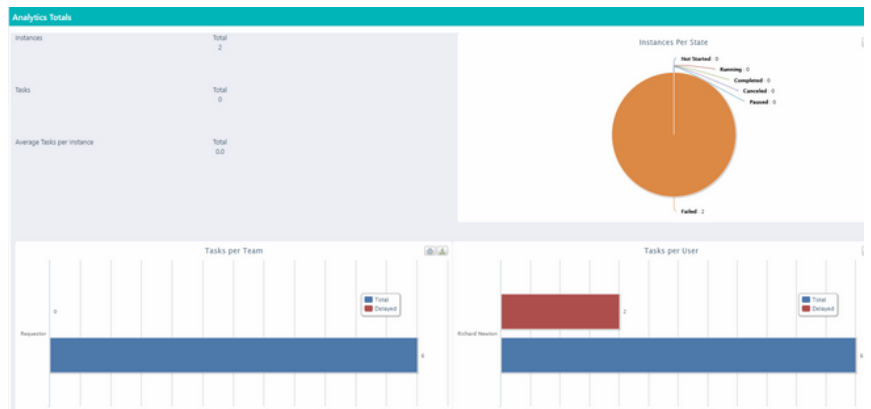
Workflow Simulator

- Perform testing and optimise your processes with Workflow Simulator
- Pilot different scenarios and make predictions about the results of your processes
- Prevent errors that would not be identified in the initial steps of workflow designing

Manage your Scenarios

Simulate Processes

Visualise the simulation with Analytics



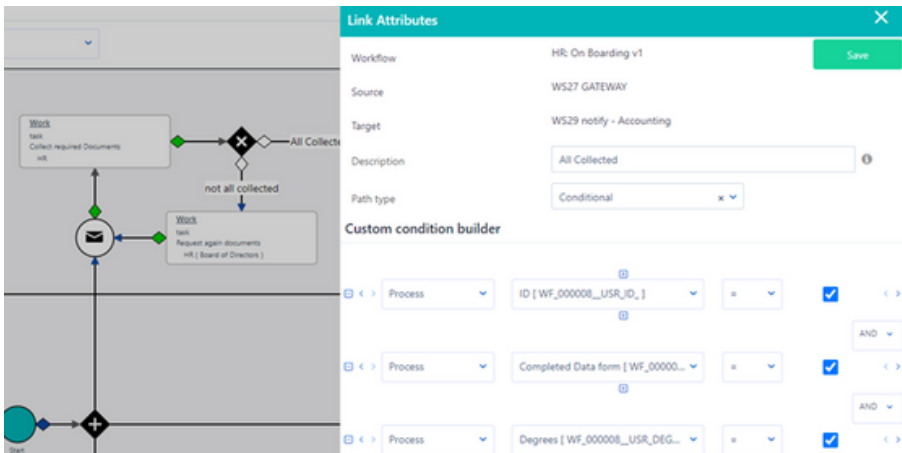
BUSINESS RULES

Gateways

- A gateway is used to determine branching, forking, merging, and joining of paths drawn by the sequence flow
- In Comidor we have exclusive, inclusive, and parallel gateways



Conditional Paths



- The Conditional path shows the order of activities; it can hold a condition (conditional flow) or stand as default flow.
- It connects activities/events/gateways to each other.
- They connect elements being in the same pool/lane. You can also add advanced conditions (custom fields criteria)

Field Rules

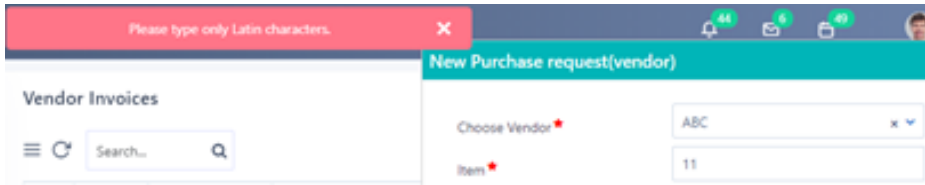
- The field rules functionality enables you to hide or show fields inside forms when certain conditions are met.
- Create custom condition scenarios for fields and select in which scenario the fields are shown or hidden.
- Select more than one scenario – field condition for a specific field. This enables you to cover multiple scenarios.
- Eliminate the number of forms that need to be created and make your adjustments to one simple form. Hide sensitive information which should be displayed only to certain users, roles, or groups in a workflow.



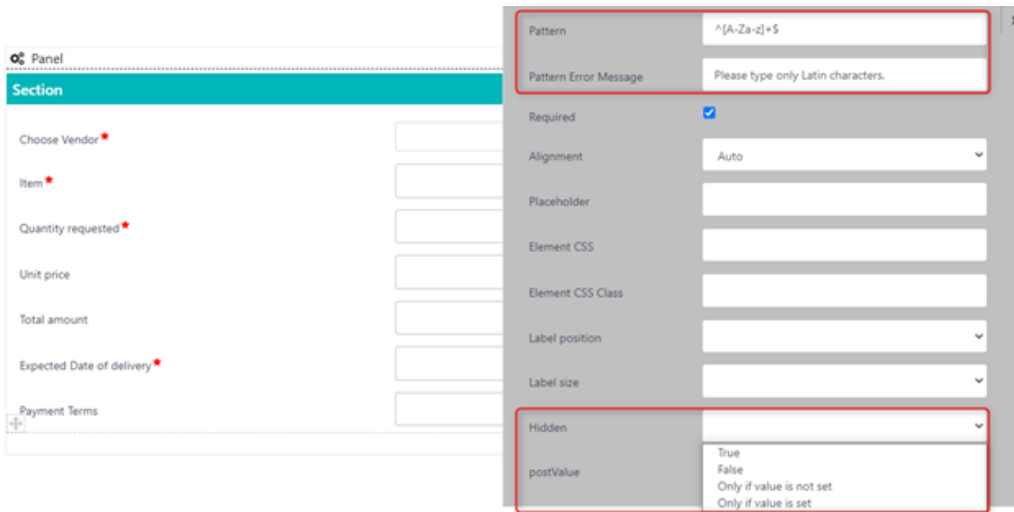
Field Validation

In the form designer, you can set desired properties to each user field:

- Apply pattern (regular expression) and pattern error messages, and in case the user enters something different, the system will populate the error message.



- Hide user fields if their value is not set, or only when they have value – depending on your scenario.



Shell Commands and Script before save

You can add scripts to a workflow design within forms to the "script before save" section and/or to the Shell Command component of the workflow design.

- Add **Shell Commands** in various steps of your workflow design.
- The Shell Type can be Unix (sh), Windows (cmd), Windows (Powershell), Platon script

- Add a script within forms to the "script before save" section, the script will run after the user saves the form/completes a task with this form.
- Therefore, you can check the user's input and populate error messages.



INTEGRATION

REST SERVICES

Representational state transfer (**REST**) is an architecture that runs over HTTP. It can be used to connect with other websites, mobile apps, tools, etc.

- Designers can include one or more RESTful Web Service components by defining the URL of the resource, the method (GET, POST), the request parameters request body, and the response.
- REST responses can be stored in user fields and used as conditions to determine the next workflow step.

RESTful Web Service Attributes

Workflow	Billing corrections v1				
Type	RESTful Web Service				
Title *	<input type="text"/>				
Parent Stage	<input type="text"/>				
Variables	<table border="1"> <thead> <tr> <th>Key</th> <th>Field</th> </tr> </thead> <tbody> <tr> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </tbody> </table>	Key	Field	<input type="text"/>	<input type="text"/>
Key	Field				
<input type="text"/>	<input type="text"/>				
URL	https://beta.comidor.com/Services				
Method	<div style="border: 1px solid #ccc; padding: 2px;"> POST x </div> <div style="border: 1px solid #ccc; padding: 2px; margin-top: 5px;"> Search... <table border="1" style="float: right; margin-left: 10px;"> <thead> <tr> <th>Value</th> </tr> </thead> <tbody> <tr> <td>basic ZGdhhBZlekBvZm</td> </tr> <tr> <td>application/json</td> </tr> </tbody> </table> </div>	Value	basic ZGdhhBZlekBvZm	application/json	
Value					
basic ZGdhhBZlekBvZm					
application/json					
Request Header Parameters	<table border="1"> <tbody> <tr> <td>GET</td> <td>application/json</td> </tr> <tr style="background-color: #008080; color: white;"> <td>POST</td> <td></td> </tr> </tbody> </table>	GET	application/json	POST	
GET	application/json				
POST					
Request Body	<table border="1"> <tbody> <tr> <td>POST FORM</td> <td>Field (Runtime Value)</td> <td>Va</td> </tr> </tbody> </table>	POST FORM	Field (Runtime Value)	Va	
POST FORM	Field (Runtime Value)	Va			
Free Text Request Body	<input style="width: 100%; height: 40px;" type="text"/>				
JSON response map	<table border="1"> <thead> <tr> <th>Key</th> <th>Field</th> </tr> </thead> <tbody> <tr> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </tbody> </table>	Key	Field	<input type="text"/>	<input type="text"/>
Key	Field				
<input type="text"/>	<input type="text"/>				

Message Queues



- Read and write message queues (MQ) within a process. Specify MQ details (host, port, routing key), the type (read or write), and the message in the Message Queue workflow component. Values from workflow fields can be included in the MQ message.

Task Escalations

Designers can set escalations to all workflow tasks.

- Specific certain conditions (e.g. delayed task finish in hrs)
- Determine the actions(e.g. change the task's priority to high) or notifications and/or emails (e.g. notify the assigned or another user) to be performed automatically when the above conditions are met

Workflow Escalations

Workflow Escalations
+

☰

🔍

<input checked="" type="checkbox"/>	Description	Priority	Created by	Created On	Last modified by	Updated On	
<input checked="" type="checkbox"/>	Notify Manager	0	Thomas Monson	May 13, 2021 12:20:20 PM	Thomas Monson	May 13, 2021 12:20:20 PM	

620908419722000

Basic
Conditions
Actions
Notifications
E-m...

☰
Custom Escalati...
Delayed finish (

<input checked="" type="checkbox"/>	Description	Priority	Created by	Created On	Last modified by	Updated On	
<input checked="" type="checkbox"/>	Notify Manager	0	Thomas Monson	May 13, 2021 12:20:20 PM	Thomas Monson	May 13, 2021 12:20:20 PM	

620908419722000

Basic
Conditions
Actions
Notifications
E-mails

Notify users Alexandra Birnie

Content The task "Bill Correction" is not completed yet.

When Low-Code meets HyperAutomation in the digital workplace

ROBOTIC PROCESS AUTOMATION (RPA)

Use Comidor RPA robots or download any component from RPA Marketplace (such as Blueprism, Automation Anywhere, UiPath) and integrate them into Comidor

With Comidor RPA you are able to:

- Automate repetitive tasks
- Increase productivity of employees as they can perform more value added tasks rather than focusing on repetitive business procedures
- Speed up time-consuming processes



RPA Caller

Retrieve or exchange data with other systems. Add an RPA caller in various steps of the workflow design to send data from the workflow and perform a series of repetitive actions in 3rd-party systems. Involve an RPA Receiver to perform actions and receive data from other systems to Comidor fields of the workflow.



RPA Receiver



Selenium

Use an RPA Selenium in your workflow to replicate repetitive manual steps. Use unique CSS Selectors for specifying each element.



Excel Processor

Use the RPA Excel Processor element to parse a big excel file or a part of it. Capture values of certain cells into user fields or a whole area and depict them in an excel type user field.



Export Data

Export easily data stored in Comidor and create your own reports. A .csv file is produced which contains fields with information that you want to extract.



File Reader

Read files from a specific path and save them to binary fields in Workflow or import data from a file into Comidor Units.



Document Creator

Even a simple process such as invoicing can be time-consuming and prone to errors. Automate document creation through workflows to keep things simple and streamlined.



Digital Signature

Create a signature model and then simply define a PDF template and the part(s) where the digital signatures should be placed. Users can include digital signatures in documents through automated emails triggered within the workflow.



Web Scraper

Use an RPA Web Scraper in your workflow to find information in a selected area of a website and then store it in user fields.



ARTIFICIAL INTELLIGENCE (AI) / MACHINE LEARNING (ML)

Cognitive Automation is capable of performing complex tasks that require extensive human thinking and activities. Artificial Intelligence (AI) in Business Process Management is ideal for complicated situations where huge data volumes are involved and humans need to take decisions.

Comidor makes your workflows smart with Comidor Artificial Intelligence and Machine Learning functionalities.

SENTIMENT ANALYSIS



Sentiment Analysis is a process of text analysis and classification according to opinions, attitudes, and emotions expressed by writers.

Sentiment Analysis interprets and classifies emotions and attitudes included in text e.g. emails received from customers. Data in a text field is evaluated automatically and the sentiment is identified as being:

- Positive
- Negative
- Neutral

The result is saved to another text field and can be used to navigate the workflow path.

Sentiment Analysis Models

Search...

- Customer request sentiment
- Customer's feedback sentiment
- Sentiment Analysis For Vendor Selection

Customer's feedback sentiment

OWNERSHIP

Created on	Jun 23, 2020 11:38:32 AM
Created by	Richard Newton
Updated on	Jun 23, 2020 11:38:32 AM
Updated by	Richard Newton

Summary

Basic Info

Title	Customer's feedback sentiment
Entity	Customer's feedback
Sentiment Analysis field	Customer's sentiment
Response field	

Test Sentiment Analysis

Type a text to test

Hello,
On 12/09/2021 I purchased the item DE1225s from your store and it is malfunctioning.
I have tried to get in contact with your callcenter more than 5 times unsuccessfully.
I would like to return the product and get a full refund.
Please respond to my mail.

NEGATIVE

Test
Cancel



PREDICTIVE MODELS



Comidor enables users to perform predictive modeling, a process that uses data and statistics to predict outcomes using data models. These models can be used to predict anything from marketing results and financial decisions (e.g. loan approvals) to customer satisfaction and loyalty.

- Add a Supportive ML component in the workflow design to trigger a Machine Learning Predictive Model.
- Use historical data to train Machine Learning models and get accurate predictions on specific user fields.

Comidor Machine Learning Supportive Models enable the following:

- Enhanced process automation
- Elimination of errors
- Reduced processing time

The screenshot shows the 'ML Predictive Models' interface. On the left, a sidebar lists several models, with 'Loan ML prediction' checked. The main content area is titled 'Loan ML prediction' and has a 'Summary' tab selected. Under the 'OWNERSHIP' section, it shows creation and update dates and users. The 'Basic Info' section contains the following details:

Title	Loan ML prediction
Connected Application	Loan requests
Classifier	J48 Train
Entity	Loan requests
Target field	Final loan decision
Training field(s)	Annual Salary
	Credit Score
Limit training data	
Accuracy	83.33%
	Saved model

TEXT CLASSIFICATION



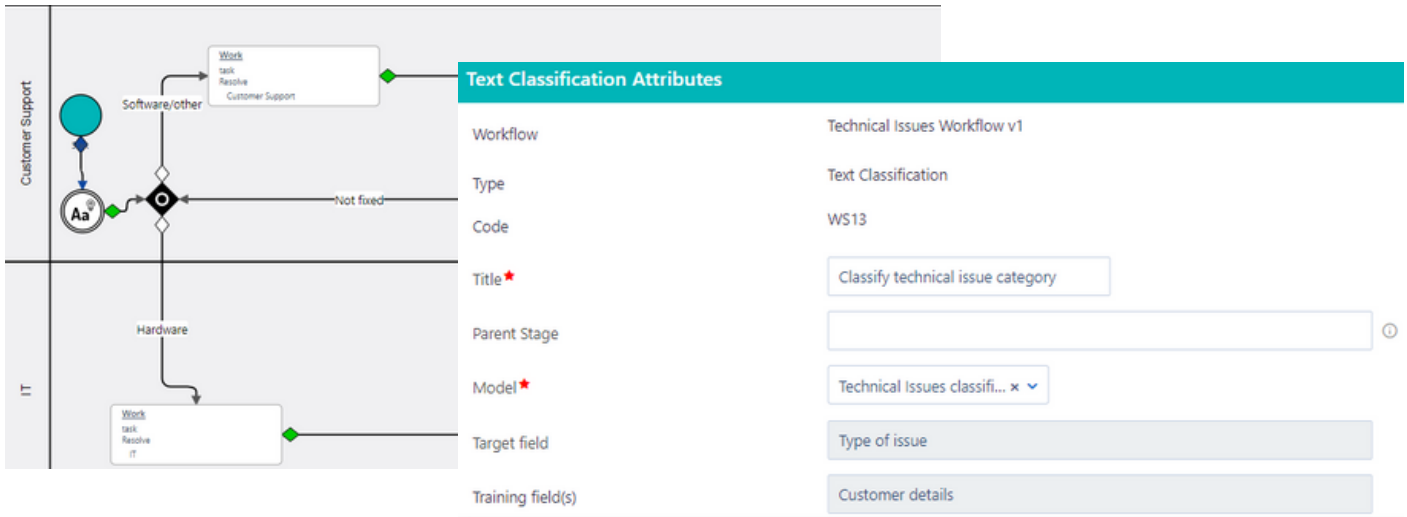
Companies can use Text Classification to categorise business information such as customer emails, documents, web pages, and marketing messages in a fast and cost-effective way. Comidor Text Classification functionality saves you time when analysing a text, by helping you make informed business decisions and automate business processes.

- Categorise text according to its content
- With Comidor Machine Learning Text Classification assign tags or categories to text according to field content

Comidor ML Text classification can be used for:

- Topic labeling
- Spam detection
- Intent detection





ML Text Classification Models

- Customer request classification
- Technical Issues classification
- ML text classification 1

Technical Issues classification

OWNERSHIP

Created on: Jun 23, 2020 11:41:16 AM
 Created by: Richard Newton
 Updated on: Dec 9, 2020 11:11:14 AM
 Updated by: Richard Newton

Summary

Basic Info

Title: Technical Issues classification Train

Connected Application: _____

Entity: _____

Target field: _____

Training field(s): _____

Limit training data: _____

Accuracy: 85.71429%

DOCUMENT ANALYSER

Comidor analyses files (PDF or images), identifies the text content and then extracts it partially or fully.

With Comidor Document Analyser Models, enterprises can scan documents such as invoices and create digital copies. The text that is extracted from the document is saved in a text field and can be used within any workflow.

Use Document Analyser Models and achieve:

- Higher productivity by retrieving data quicker
- Cost reduction
- High accuracy
- Increased storage space
- Improved Customer Service

Free Text Parameters

Free Table Parameters

Table Parameters

Metadata Parameters

Analyze Document

Key	Document Element	Index
inviceno		4
date		6
amount		11
company		12,13,14
description		23,19

Key	Search Key	Index

Key	Sheet No	Row No

Key	Metadata Element

comidor

11a, Laskaratou Street
 Thessaloniki, Pylaia, 55535, Greece
 +30 2310 402522
 info@comidor.com | www.comidor.com

TO
Company Z
 Thessaloniki, Greece
 VAT Number: A4806287

INVOICE

INVOICE #130
DATE 24/12/2020

AMOUNT DUE (EUR)
€4.882,50

Description	Unit Price	Qty	Line Total
Cost for DMS: 120 hours * €75.00 = € 9.000.00 discount 20% (- € 1.800.00) = € 7.200.00	€4.882,50	1	€4.882,50
Cost for WP: 38 hours * €75.00 = € 2.850.00 discount 10% (- € 285.00) = € 2.565.00			
Final Cost for DMS & WP audit! = € 9.765.00 (50% payment of the total project)			

ADVANCED CASE MANAGEMENT

Respond to individual situations on a case-by-case basis and manage customers or internal interactions across different channels.

Suggestions for improving the website UI / Apr 12, 2021

RELATIONS	Summary	Description
Dashboard	Basic Info	
Subprocesses	Code: 171	Marketing division pitches on the website
Notifications	Category: General	
Workflow Tasks	Assigned to: Alexandra Birnie, Ayda Stradbroke, Richard Newton	
Related Tasks	Priority: Normal	
Attachments	Scheduled start: Apr 12, 2021 @ 11:00 EEST	
Workflow audit	Apr 10, 2021	

Confirmed -

Confirmed

Richard Newton at Apr 10, 2021 11:50:21 AM
Let's pain first the Google Ads today and review it tomorrow along with the other 2 suggestions.

Comment



Get a 360° view of any case instantly; real-time analytics, integrate information from 3rd party systems



Work smarter and more effectively; eliminate content silos



Increase transparency and productivity through knowledge sharing



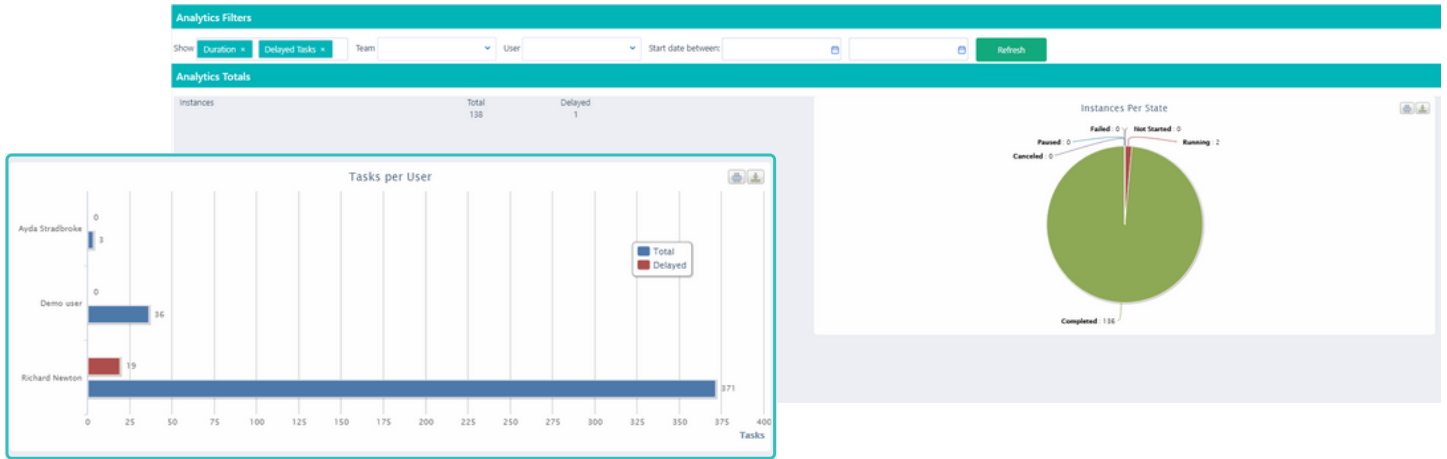
Mobile app case management



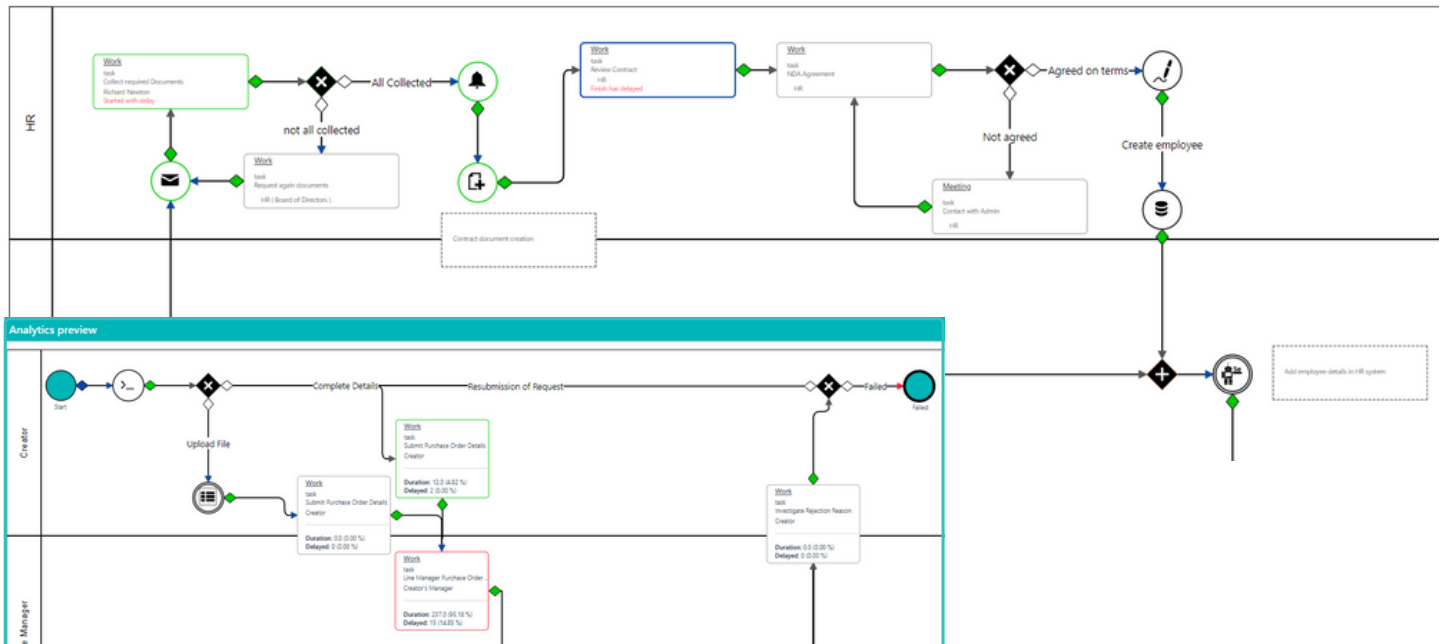
PROCESS INTELLIGENCE

Improve Business Process Management by monitoring and analyzing processes on a real-time basis. Collect and visualise all your process data including time, people, budget.

- Get valuable insights for every workflow through Workflow Analytics.
- Pinpoint the duration, total and delayed instances, tasks and costs.

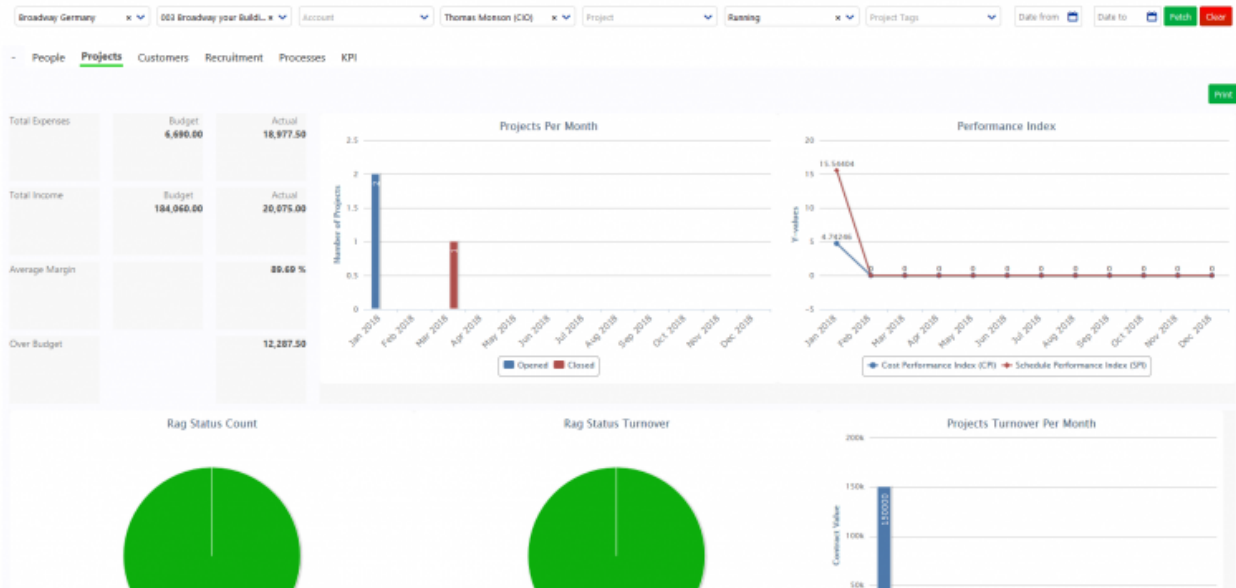


Workflow run diagram



Visualise a process in real-time. The workflow run diagram highlights every workflow stage in order to get a clear view of the running and pending tasks.





Get a 360° view of your Business Projects by monitoring the performance, the budget, the expenses and the total income with one dashboard.

Reports

- Opportunities per State
- Opportunities per Start Date
- Opportunities per Account
- Opportunities per User

Opportunity Filters

Field	Operator	Value	More
Title			
Category			
Service			

Account Filters

User Filters

Nr	State	Opportunities Count	Target Turnover	Total Completed	Final Turnover - Completed	Failed	Failed Target Turnover	Pending	Pending Opportunities	Target Turnover	AVG Duration	Completed	AVG Achieved Turnover
1	Running	1	0.00	0	0.00	0 (0.0 %)	0.00 (N/A)	1 (100.0 %)		0.00 (N/A)		N/A	0.00
2	Completed	5	85750.00	1	0.00	0 (0.0 %)	0.00 (0.0 %)	4 (80.0 %)		73400.00 (85.6 %)		N/A	0.00
3	Paused	1	12800.00	0	0.00	0 (0.0 %)	0.00 (0.0 %)	0 (0.0 %)		0.00 (0.0 %)		N/A	0.00
4	Failed	1	45000.00	0	0.00	1 (100.0 %)	45000.00 (100.0 %)	0 (0.0 %)		0.00 (0.0 %)		N/A	0.00
Total		8	143550.00	1	0.00	1	45000.00	5		73400.00		0.0	0.00

Print Export .doc Export .xls Export .pdf

@nr	@nameLabel	@oppsCount	@allTarTurnover	@complOpps	@finTurnover	@failOpps	@failTarTurnover	@runnOpps	@runnTarTurnover	@AVGwinDays	@AVGwinTurnover
@counter	Comidor	3	25150.00	1	0.00	0 (@p1)	0.00 (@p2)	1 (@p3)	0.00 (@p4)	@AVGwinDaysRow	@AVGwinTurnoverRow
@counter	Handy Supplies Ltd	3	83500.00	0	0.00	1 (@p1)	45000.00 (@p2)	2 (@p3)	38500.00 (@p4)	@AVGwinDaysRow	@AVGwinTurnoverRow
@counter	Johnson Ltd	2	34900.00	0	0.00	0 (@p1)	0.00 (@p2)	2 (@p3)	34900.00 (@p4)	@AVGwinDaysRow	@AVGwinTurnoverRow
@total		@cntTot	@allTarTurnoverTot	@complOppsTot	@finTurnoverTot	@failOppsTot	@failTarTurnoverTot	@runnOppsTot	@runnTarTurnoverTot	@AVGwinDaysRowTot	@AVGwinTurnoverRowTot

Print Export .doc Export .xls Export .pdf

With custom reports, you have more flexibility in analyzing tasks in Comidor.

RACI Report

Dates: [] - [] Workflow: Document Approval W... x Status: [] Version: [] Fetch Print

Export .xls

Process	Admin Poweruser	Ayda Stradbroke	Charlie Marr	Contract Manager	Ellie Frewer	Harrison Jones	Isaac Skinner	Isabella Hardey
Employees Edit & Review					Responsible	Accountable	Accountable	Informed
Team Leader Approval	Accountable	Informed	Responsible	Accountable	Accountable			
Pac. Team Leader Approval	Informed	Responsible		Accountable	Accountable			

■ Responsible
■ Accountable
■ Consulted
■ Informed

Use RACI reports to clearly map out which roles are involved in each process and at which level.



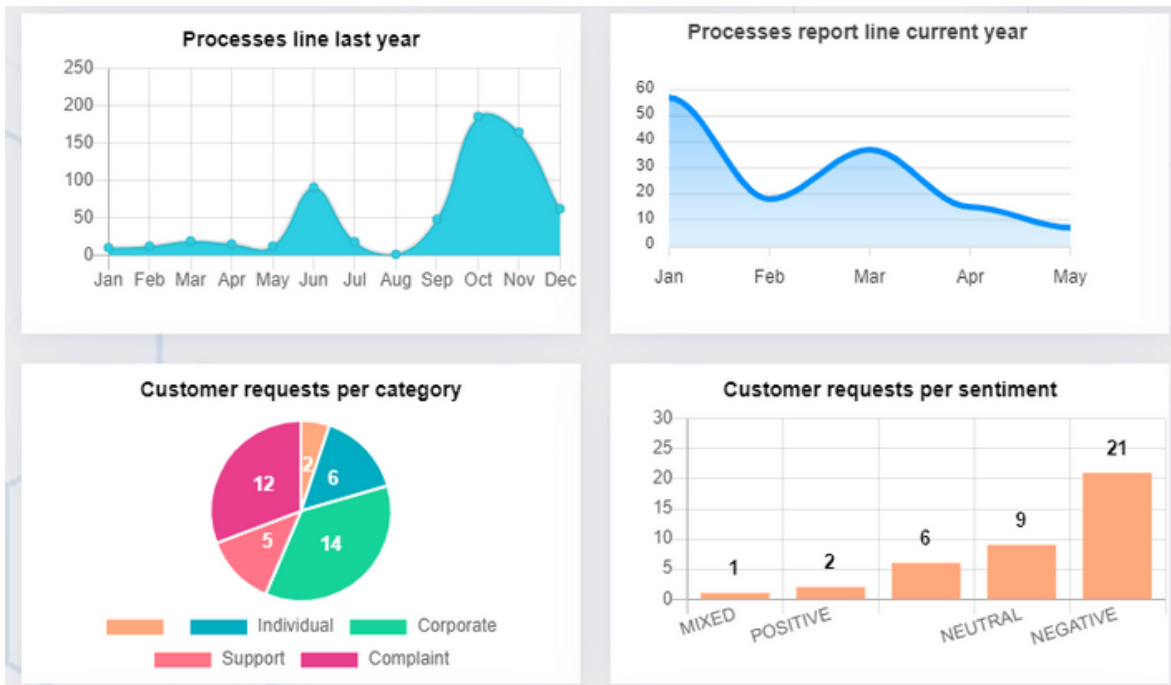
User Activities Report

User: Richard Newton | Workflow: Workflow | Responsible Person: Responsible | Accountable Person: User | Consulted Person: User | Informed Person: User

Fetch **Print** **Export.xls**

Workflow	Activity	Activity Code	Parent Stage	Assigned To	Role	Parent Completion Percent (%)	Responsible	Accountable
☑ HR: Roles & Activities Assignment to new Employee								
	Request Roles and Activities Setup	WS7	REQUEST FOR ROLES SETUP	HR		0.00		
	Load the Roles and Activities selected to this Personnel	WS9	ROLES LOADING	IT	System Administrator	0.00		
☑ E-mail Campaign Generation								
	GIF/Design Creation	WS4		Marketing and Sales	Digital Media Specialist	0.00		
	Content/Pictures research	WS5		Marketing and Sales	Digital Media Specialist	0.00		
	Finalization and Test sending	WS7		Marketing and Sales	Marketing Strategist	0.00		
	Campaign creation and scheduling in Mailchimp	WS9		Marketing and Sales	Marketing Executive	0.00		
☑ HR: Dismissal / Retirement								
☑ HR: On Boarding								
☑ IT: New Employee								

See employee activity and get a better understanding of the workflows that they participate in.



Create real-time data displayed with Widgets.

Workflows Report

Title: | State: State | Category: Field | Date created from: 1/1/2020 | Date created to: 5/31/2021 | Include controls:

Fetch **Clear** **Export.xls**

WORKFLOWS REPORT								
Title	Category	State	Group Code	Maximum Days	Minimum Priority	Access Rights	Change Rights	
Vendor Selection and Evaluation	12 Procurement			0	Normal	Everyone		
Loan Approval Process	00 Finance		Templates	0	Normal	Everyone		
Workflow Management	11 Audit	Not Prepared		0	Normal	Everyone	Admin Poweruser	
Document Approval Workflow	05 Operations	Prepared	Risk Management	0	High	Whole Team > Whole Team	Admin Poweruser	
Purchase Order Process Sub	12 Procurement		Marketing and Sales	0	Normal	Sales Executive > Sales Executive	Sales Manager > Sales Manager	
Sales Completion	07 Sales		Marketing and Sales	0	Normal	Everyone		
Billing corrections	01 Accounting			0	Normal	Customer Support > Customer Support		
Presales Process	07 Sales		Marketing and Sales	0	Normal	Marketing and Sales > Marketing and Sales		
Presales Process			Marketing and Sales	0	Normal	Everyone		
Faults Management		Not Prepared		0	Normal	Everyone		
Billing corrections				0	Normal	Customer Support > Customer Support		

Monitor your workflow's state, the time that is needed for completion and the access rights through the Workflows Report.





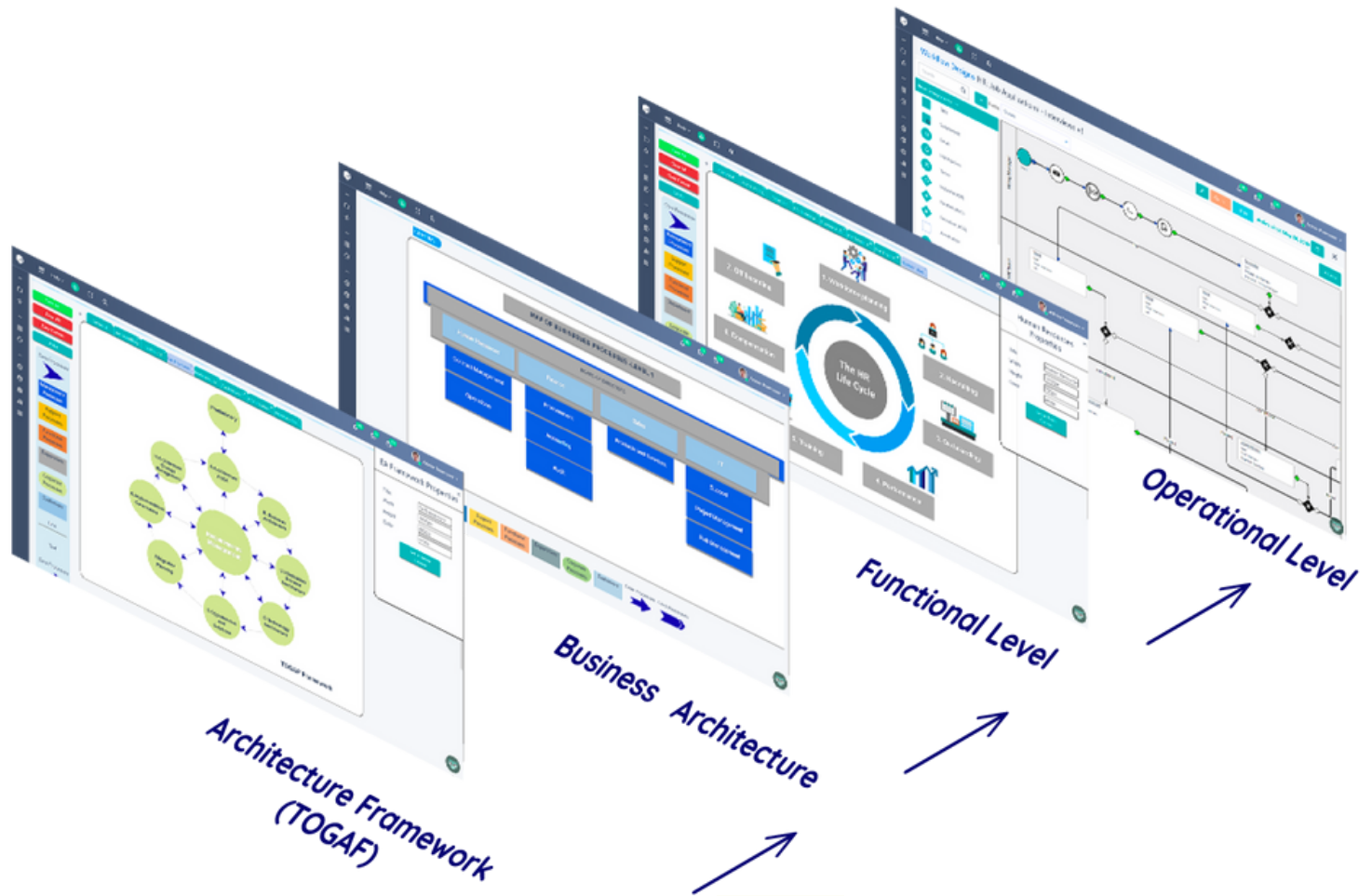
TRANSFORMATION MANAGEMENT

Analysis and design
of Business and IT
infrastructure



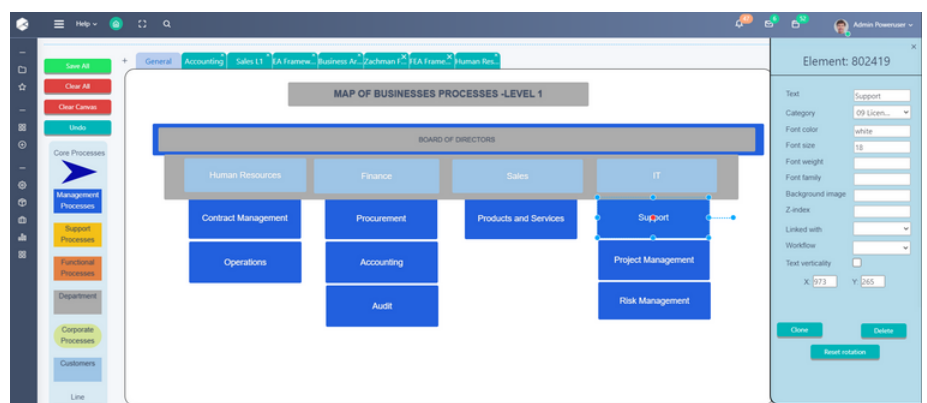
BUSINESS ARCHITECTURE

Design and execute your business strategy. Comidor Business Architecture provides you with all the necessary functions to make your organisation more efficient and productive.



Build your Business Architecture and Process Taxonomy

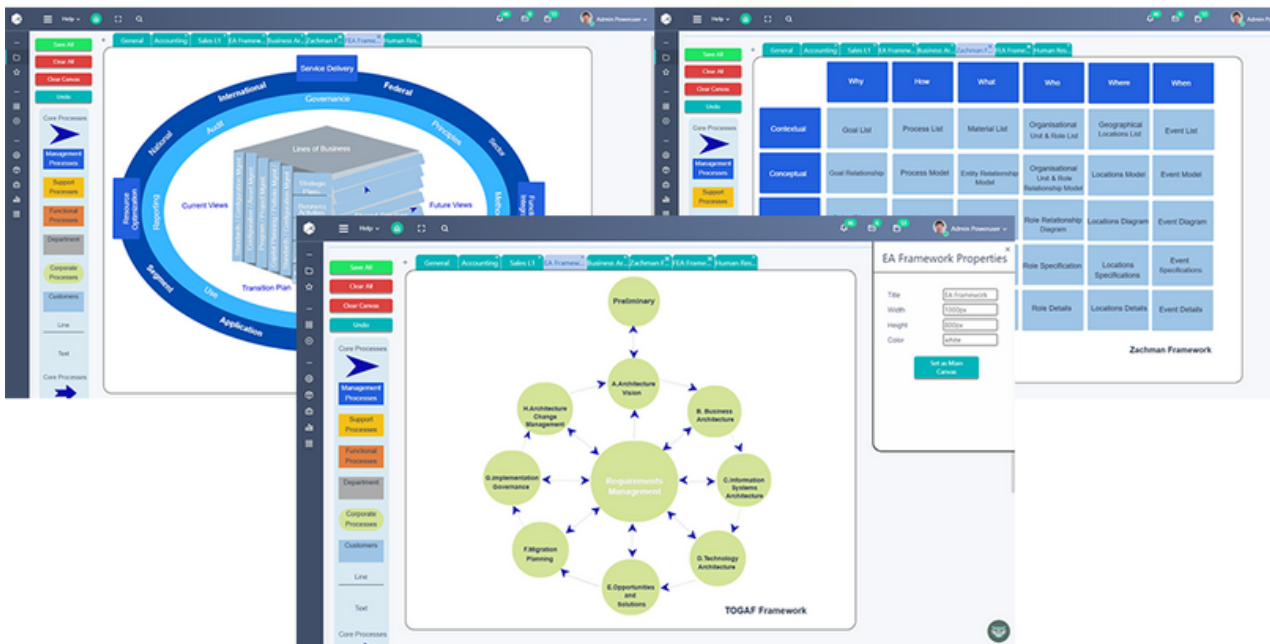
- Connect every department of your organisation with workflows
- Create objects with a seamless drag-and-drop function, and build relationships between them



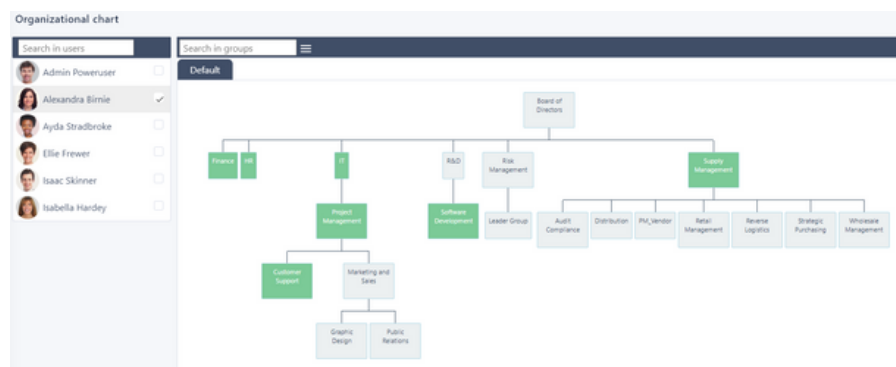
Get a business-value centric perspective

- Design and execute your strategy with Comidor Business Architecture
- Incorporate a top-down enterprise overview
- Design any framework, TOGAF, Zachman, FEA, Gartner's, or your unique one
- Interact with the final multi-level diagram that you designed within Enterprise Canvas
- Get a 360 ° view of all business processes per department
- Improve visibility and minimise business disruption

Operating Model



Depict your organisational structure and build functional teams



- Make the structure of your company clear to any employee
- Ensure that information flows correctly throughout the company
- Design your Organisational structure and fulfil your goals
- Distinguish the leaders and the members of a group easily and illustrate the relationships among personnel
- Organise and monitor company's performance by group



Organise your business setup

- Set up your business and break it down into multiple divisions and offices in order to create competitive market advantages
- Allocate resources according to your company setup
- Define working schedules, public holidays and Absence entitlements for every region or for different time schedules (full time / part-time)
- Switch between different currencies, languages and locations

Work hours schedule

	Start	End	Start	End	
Monday	09:00	13:00	13:30	17:30	All 1 2 3 4 5
Tuesday	09:00	13:00	13:30	17:30	All 1 2 3 4 5
Wednesday	09:00	13:00	13:30	17:30	All 1 2 3 4 5
Thursday	09:00	13:00	13:30	17:30	All 1 2 3 4 5
Friday	09:00	13:00	13:30	17:30	All 1 2 3 4 5
Saturday					All 1 2 3 4 5
Sunday					All 1 2 3 4 5

Total hours: 40 hours and 0 minutes / week
Daily Working Hours: 8.00

Public Holidays

1. 1/1/20 New Year's Day
2. 3/30/20 Good Friday
3. 4/2/20 Easter Monday
4. 5/7/20 Early May
5. 5/28/20 Spring Bank Holiday
6. 8/27/20 Summer Bank Holiday
7. 12/25/20 Christmas Day
8. 12/26/20 Boxing Day

Annual leave entitlement

Standard

Manage business process categories through Comidor Process Map

- Get a top-down view on how business processes are categorised
- Create business categories for every operation
- Add a new Business Function Category to a process
- View, manage and monitor all types of processes in Comidor Workbench

Organise teamwork with User Roles and Activities

- Monitor and organise your tasks efficiently
- Categorise activities based on specific roles
- Keep track of staff collaboration and workload
- Have a clear overview of all the activities
- Audit the time spent on each activity
- Specify your human resources needs

MY COMIDOR

Daily Utilities

Calendar

Contacts

Events

Files

Mailbox

Notes

Notifications

Tasks

Timesheet

Topics

Wikis

Workbench

Application Builder

Calendar

Month Week Day

May 2021

All tasks Only pending

Mon Tue Wed Thu Fri Sat Sun

Meeting Marketing Team 1.00 hour

Review PD request Health Supplies Ltd

Resolve Individual Issue

Review invoice Comidor

Review invoice Comidor

Review invoice Comidor

Confirm order receipt Comidor

Review invoice Health Supplies Ltd

Schedule a demo

Personnel Evaluation

Review Contract

Await customer's confirmation

Review invoice Johnson Ltd

Proceed to Interview

Proceed to Interview

Proceed to Interview

Annual Contract 2021 Invoice

Linux training

Review invoice Johnson Ltd

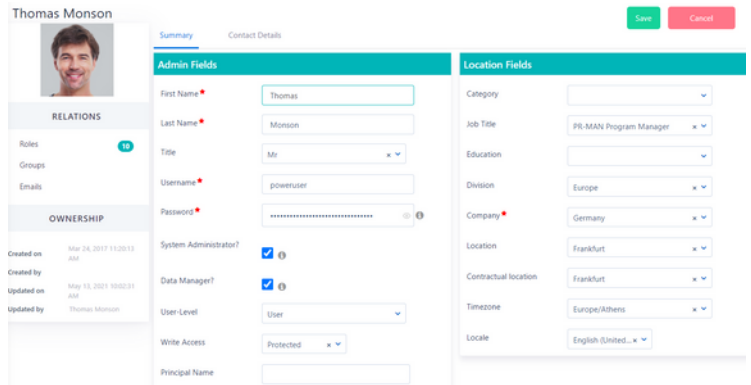
Admin Poweruser

SYSTEM ADMINISTRATION

Manage users and their Application Rights, monitor system's health and allocate system's resources

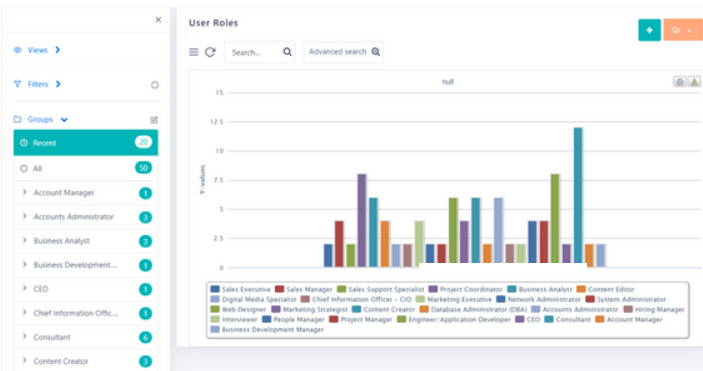
Manage Users and Robot Users

- Add Users and edit their personnel records
- Assign Users to one or multiple groups of the Organisational Chart
- Involve Robot Users, non-human Users, that automate processes and tasks
- View and manage multiple Users simultaneously



Coordinate your Personnel based on their Roles

- Set up Roles based on your company's activities
- Define the role-based permission and Application Rights
- Assign Roles to Users
- Monitor employees workload based on their role



Assign Rights to Users

- Define Application Rights to packages and units based on each role
- Restrict access to units and menus depending on specific Application Rights
- Define which individual objects within a unit should be visible for each role

Username	CRM	PM	ACC	BPM	HEM	ADMIN	APFFACTORY	BASIC	
Thomas Monson	active	active	active	active	active	active	active	active	Deactivate all
Ayda Stradbroke	active	active	active	active	active	active	active	active	Deactivate all
Alexandra Birnie	active	active	active	active	active	active	active	active	Deactivate all
Kaitlyn Dalton	active	active	active	active	active	active	active	active	Deactivate all
Charlie Marr	active	active	active	active	active	active	active	active	Deactivate all
Isabella Hanley	active	active	active	active	active	active	active	active	Deactivate all
Isaac Skinner	active	active	active	active	active	active	active	active	Deactivate all
Elie Freiser	active	active	active	active	active	active	active	active	Deactivate all
Harry Bright	active	active	active	active	active	active	active	active	Deactivate all
Contract Manager	active	active	active	active	active	active	active	active	Deactivate all
Robot User 1	active	active	active	active	active	active	active	active	Deactivate all
Harrison Jones	active	active	active	active	active	active	active	active	Deactivate all
Guest User	active	active	active	active	active	active	active	active	Deactivate all
Demo user	active	active	active	active	active	active	active	active	Deactivate all



BUSINESS PERFORMANCE

Meet your business goals efficiently and effectively. Set up corporate objectives and improve organisation and team performance through monitoring Key Performance Indicators. Get full and clear insight of your business performance with Reports and Analytics.

Monitor your business performance with powerful KPIs

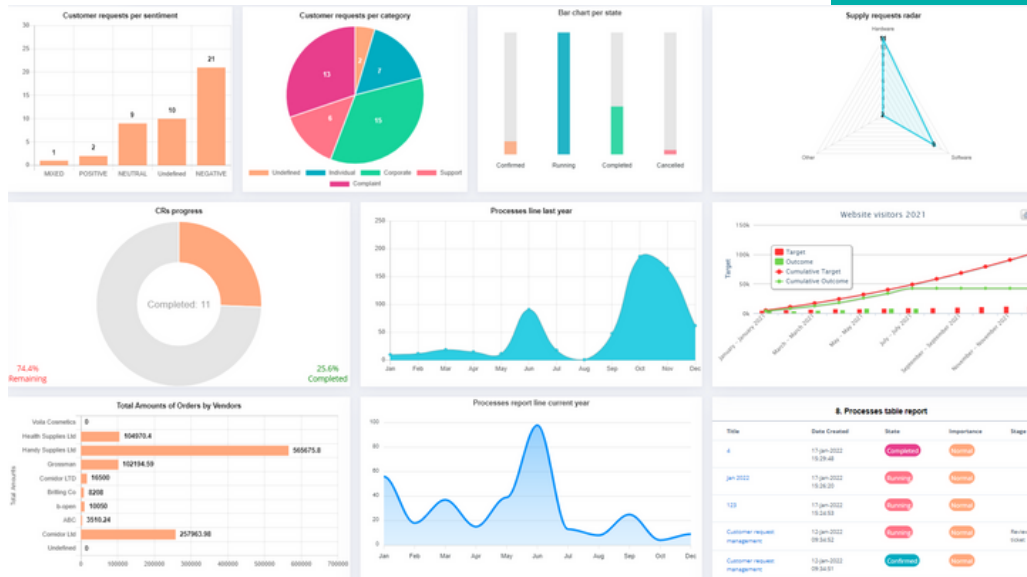
- Achieve Real-Time performance tracking
- Have clear view of the KPIs progress
- Connect KPIs and certain processes easily
- Set targets and monitor their progress and results
- Get a clear visualization of your preferred measurement



Get valuable insights at a glance with KPIs and Widget Dashboards

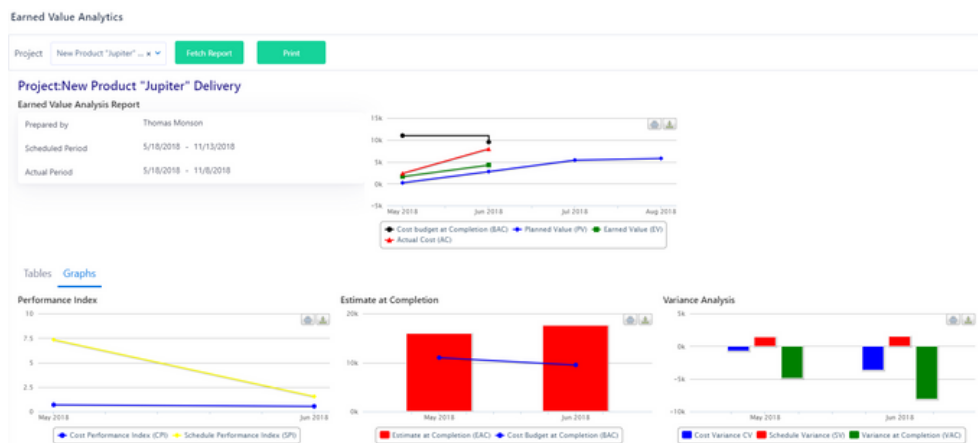
- Get more detailed view of every performance indicator, workflow and time period
- Create your own dashboards, link KPIs with services and check business productivity
- Display the core KPIs, monitor their progress for specific time periods and achieve business objectives
- Different graph types – Bar, pie, doughnut, progress, or radar charts and timeline, table or date Reports – help Managers and Process Excellence Executives to gain deep process understanding and improve decision-making





Exploit out-of-the-box advanced Business Analytics and Reports

- Get a 360° view of your Business Projects with predefined Project Reports and Analytics. Manage and control project cost performance based on actual accomplishments with Earned Value Analytics and monitor Personnel's workload with Resource Availability Reports
- Obtain valuable information from the predefined Tasks and CRM reports and boost your business productivity
- Base your decisions for improving personnel performance on HRM Reports, such as Absence Report, Resource availability Report and Skills Report
- Track your team's workload with Account, Process and Project Timecards



Create customised Reports

- Use Widgets for data visualisation and get real-time data based on parameters you define
- Combine multiple data views to create rich dashboards with different graph types (Text, Pie, or Column)
- Build your own Report Applications easily with Comidor App Builder and monitor any Comidor entity (Processes, Accounts, Tasks)
- Choose the view that best serves you for clear data visualisation and faster decision-making between Tables, Graphs (Pie, Stack, Column) or Reports





DIGITAL WORKPLACE

People, Process,
Data and
Technology, all in
one place



DIGITAL WORKPLACE

Home Dashboard

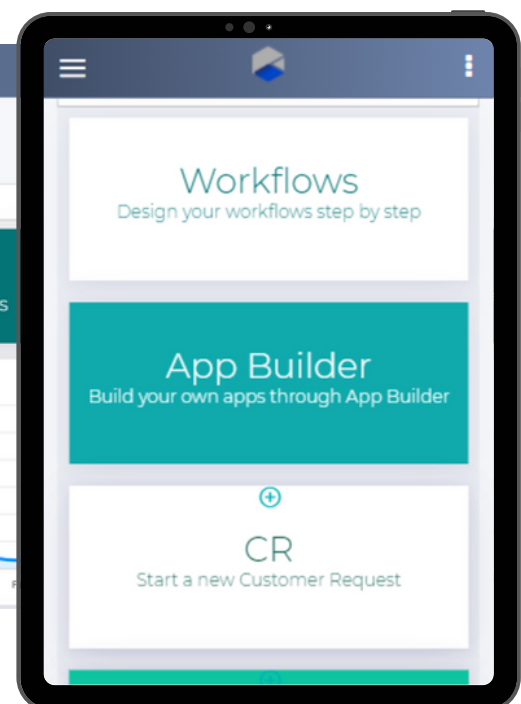
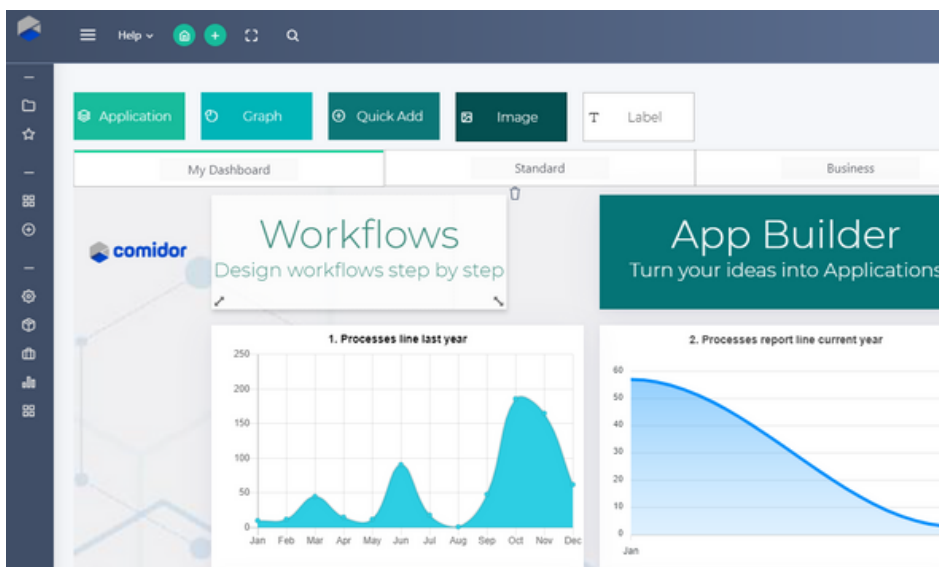
The default screen in Comidor is Home Dashboard. The new Home Dashboard saves you time, offering exactly what you need in one single panel. With all your applications and widgets in one place, your work has never been easier.



Create a customised experience that matches your daily tasks and processes

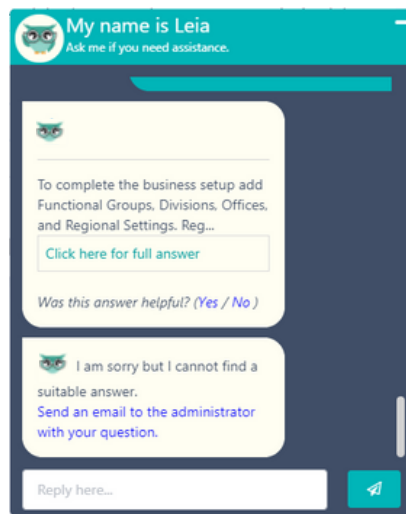
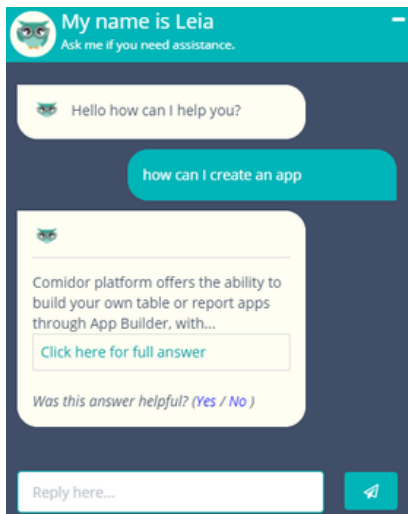
Build and modify your dashboards with a simple to use **No-Code builder**. Add multiple tabs, applications, “quick add” forms, icons, labels and graphs. Resize and arrange the elements easily with drag-and-drop functionality.

- Combine different data sources to connect the dots and **get deeper insights**
- Add different types of **widgets** based on your needs
- Build **flexible, responsive layouts**



Leia chatbot

Leia is an AI-enabled chatbot that helps employees and teams work smarter, remotely and more efficiently.



This chatbot can have quite an influence on how your employees experience their day-to-day duties. It can assist them in a more natural, more engaging and ultimately more human way.

The employee simply asks a question and Leia answers the question with specific data, recommends a useful reading source or urges the user to send an email to the administrator.

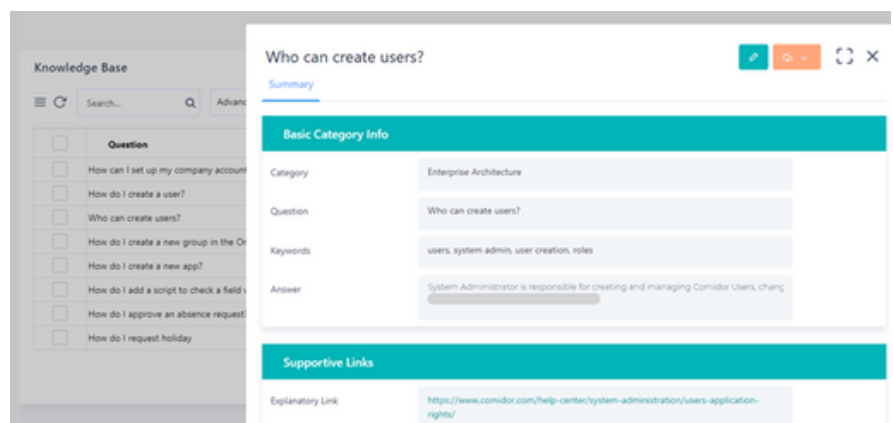
Knowledge base

Leia, the AI chatbot, retrieves data from a knowledge base and delivers information instantly to the end-users.

Comidor allows you to create **your own knowledge base**, the central repository for all the information your chatbot needs to support your employees and answer questions.

For every question you are able to add:

- category
- keywords
- relevant answer
- supportive links



Leia chatbot commands

- ✓ Users can interact with Leia via slash commands.

COMMAND	USAGE
/add	<p>Leia can understand the “/add” command and insert records (tasks, processes, and contacts) in Comidor.</p> <p>For example, if you use the “/add” command to create a task, Leia asks proper questions to fill in mandatory fields.</p> <p>After the creation, a link with the new record is displayed. Also, the new process can be created by choosing your desired process template.</p>
/quick	<p>You can initiate an app with the “quick add” form via the chatbot.</p> <p>When you write the “/quick” command, Leia populates a list of all “quick add” forms from the custom apps in your account. Once the desired app is chosen, Leia asks proper questions to fill in all fields from the selected form in order to initiate a process.</p>
/clear	This command deletes the chat history.

- ✓ Widgets in Leia’s answers

Leia interprets data into meaningful, insightful analytics.

Configure a set of queries and set **widgets as answers** through the Knowledge Base. Then, Leia can give answers to these questions by displaying the proper charts.

The image displays two screenshots of the Leia chatbot interface. The left screenshot shows the chatbot's initial greeting, "Hello how can I help you?", and a user's request, "show me the sales report". Below the request, there are two links: "Click here for full answer" and "Click here for widget record". A widget titled "Sales Order per state doughnut" is displayed, showing a partial donut chart with three segments: a large blue segment (38), a small orange segment (3), and a small green segment (1). The right screenshot shows the full donut chart with the same three segments. A legend below the chart identifies the segments: "Running" (orange), "Completed" (blue), and "Cancelled" (green).

ENTERPRISE COLLABORATION

Bring all communication channels together, from internal messages to discussion boards and chat/video conferencing

- To-do lists for productive team collaboration
- Push notifications & reminders for tasks, emails-messages and upon any change or comment in the notifications bar
- Event Management to organise and monitor your event capacity and planning
- Wikis that help you transfer knowledge inside and around the company
- Topics and discussion boards

The screenshot displays the Comidor dashboard interface. At the top, there is a navigation bar with 'Help', search, and user profile (Admin Poweruser). The main dashboard area is divided into several sections:

- Welcome to Comidor!**: A central message box with three numbered points explaining the platform's capabilities.
- Workflow Designer**: A section for modeling process steps.
- App Builder**: A section for turning ideas into applications.
- My Tasks**: A section for entering tasks.
- Analytics**: Five charts showing process lines, customer requests, and sentiment.
- Notifications**: A list of recent tasks and invoices.
- Events**: A sidebar menu for managing events.
- Call with Mr. Smith - Partnership / Apr 12, 2021**: A detailed view of a meeting event, including relations, ownership, basic info, and a list of participants.

Analytics Data:

- 1. Processes line last year**: Line chart showing process volume from Jan to Dec.
- 2. Processes report line current year**: Line chart showing current year process volume from Jan to Dec.
- 4. Customer requests per category**: Pie chart with categories 10 and 7.
- 5. Customer requests per sentiment**: Bar chart showing sentiment distribution.

Notifications:

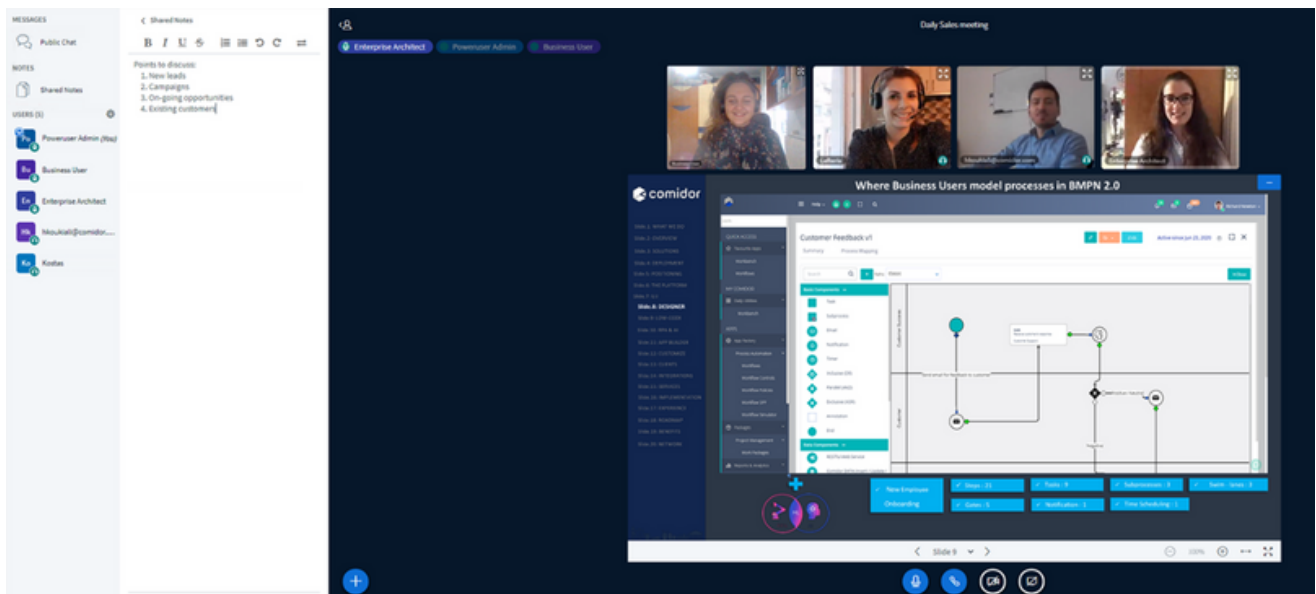
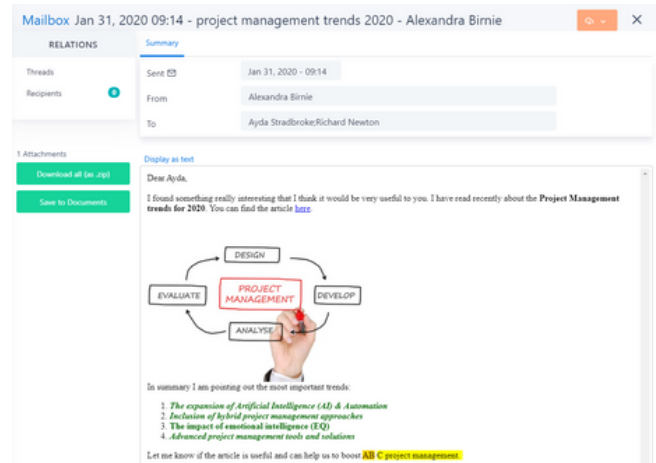
- Task Annual Contract 2021 Invoice for Contract Annual Contract 2021 has been created (Thomas Monson, 7 days ago)
- Task Annual Contract 2021 Invoice for Contract Annual Contract 2021 has been created (Thomas Monson, 7 days ago)
- Invoice for Order 15 is paid. (Thomas Monson, 16 days ago)

Event Details: Call with Mr. Smith - Partnership / Apr 12, 2021

- RELATIONS**: Event Calendar (0), Subprocesses (0), Notifications (6), Related Tasks (2), Attachments (0).
- OWNERSHIP**: Administrator (Admin Poweruser), Supervisor (Admin Poweruser), Created on (Apr 6, 2021 7:23:34 AM), Created by (Admin Poweruser), Updated on (May 13, 2021 10:33:29 AM), Updated by (Admin Poweruser).
- Basic Info**: Title (Call with Mr. Smith - Partnership), Category (3.SALES AND MARKETING), Organized by (Admin Poweruser), Location (Office premises), Chat Link (https://bbb.comidor.com/demo/create.js...).
- Event Calendar**: From Apr 6, 2021 15:00 EEST to Apr 13, 2021 16:00 EEST (41.00 hours).
- Participants**: Thomas Monson (Confirmed), Ayda Stradbroke (Notified), Alexandra Birnie (Notified), Isabella Hardey (Notified), Isaac Skinner (Notified), Ellie Frewer (Notified).

Communicate faster than ever

- **Email Client with:**
 1. multiple email integrations
 2. templates and scheduling capabilities to save you time
 3. linking options with other Comidor entities
- **Internal Messaging**



With remote work, the importance of video calls has skyrocketed lately.

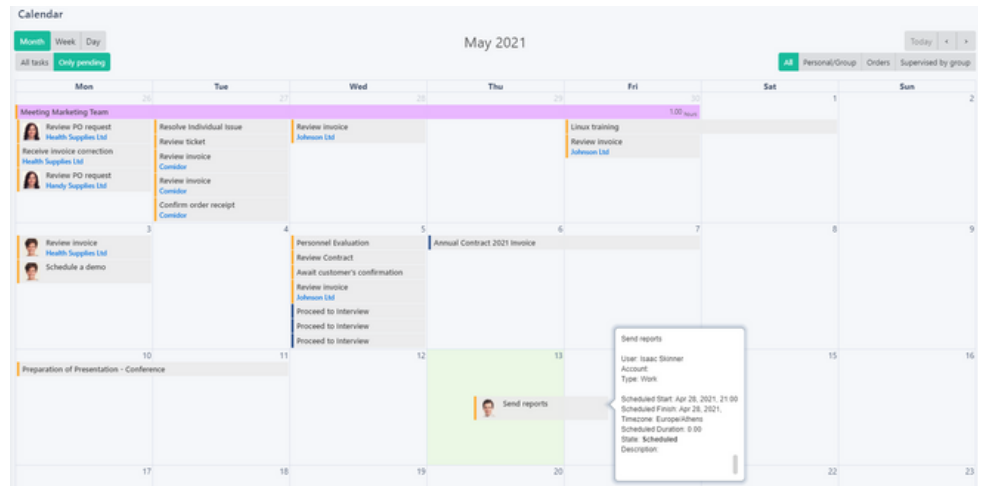
With Comidor remote video conferences:

- Share your audio, slides, chat, video and desktop
- Engage with the participants with the built-in polling
- Make your points clearer with virtual whiteboards, annotations and drawings



Schedule work for maximum productivity

- Repetitive tasks to plan the work smarter
- Interactive Calendar in a daily/weekly/monthly or grid view with filters



Processes

Search: candidate Process Type: Any Process: Any

Account: Any Assigned/Created: Any Sort By: Sort By

Tasks: Work type: Any State: Any

Hide empty rows: Hide auto book:

1 - 9 May 2021

Date	Mon 5/3	Tue 5/4	Wed 5/5	Thu 5/6	Fri 5/7	Sat 5/8	Sun 5/9
General Candidate.35		Review CV (1.00)	Proceed to Interview (2.00)				
General Candidate.36		Review CV (1.00)	Proceed to Interview (2.00)				
Scheduled duration	0.00	2.00	0.00	0.00	0.00	0.00	0.00
Actual (Completed) duration	0.00	1.00	2.00	0.00	0.00	0.00	0.00

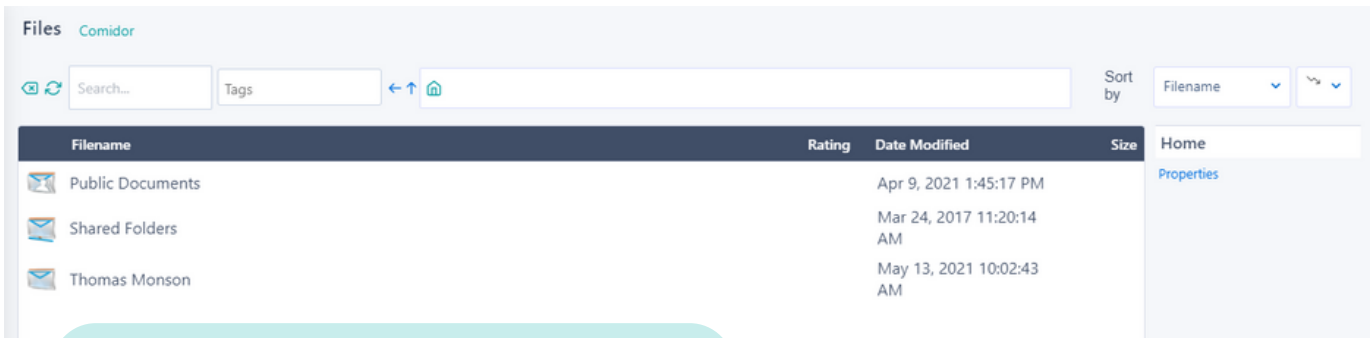
- Reminders via notifications/emails/SMS
- Re-scheduling and postponement of issues and tasks
- User timesheets give the scheduled and actual task duration to check user engagement

Control progress with intelligent dashboards

User-friendly dashboards with drag-n-drop functionality that give you a view of which process, email or task is pending with a preview of its information.



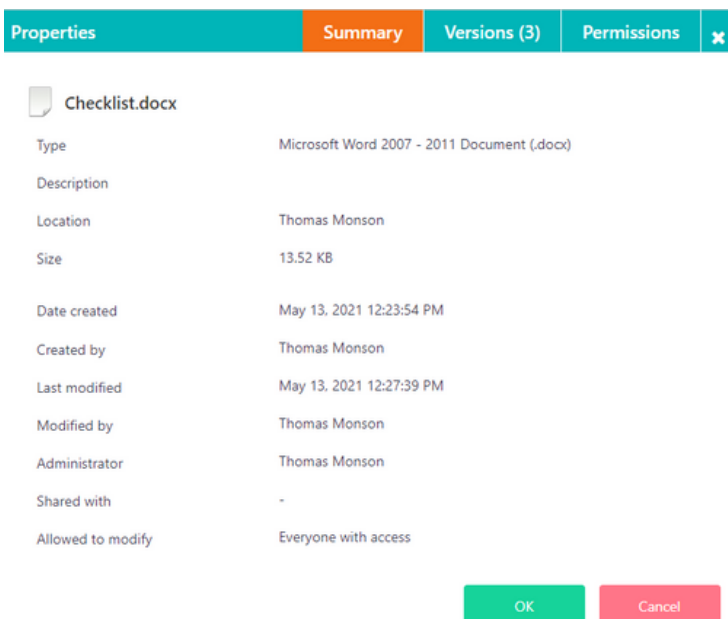
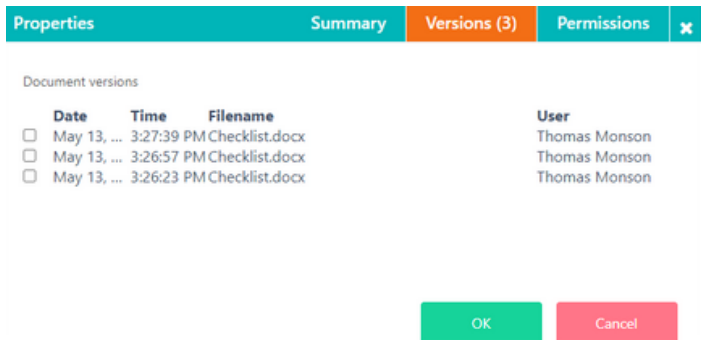
FILES AND CONTENT MANAGEMENT



Enhance your Enterprise Communication with Comidor Document Management System. Scale your team members' productivity by uploading files and sharing content with them

Manage your Documents

- Create, upload and store your files in Comidor DMS
- Preview your files online at any time and on any device
- Trace your files back to an older version
- DMS Integration with Dropbox, Google Drive, Box



Share information more safely

- Assign private or public access
- Choose the teams or other users you wish to share folders and files with
- Lock your files
- View and change access rights control based on user/team/role



Comidor also provides you with:

- Digital notes that replace post-it notes
- Embedded Wikis to share knowledge enterprise-wide





LOW-CODE MARKETPLACE

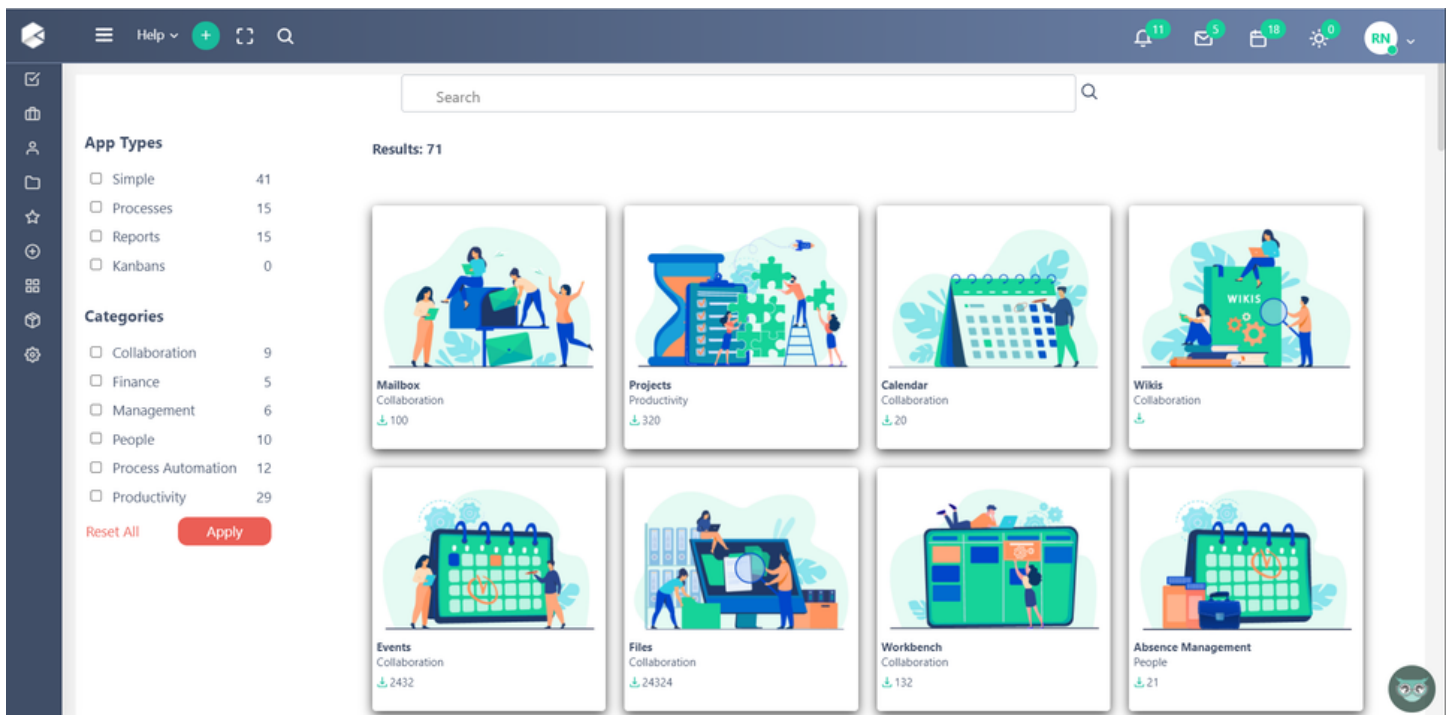
Off-the-self,
customized apps for
all business needs




APPLICATION MARKETPLACE

You have the opportunity to explore apps that help you extend and customize the functionality of the platform.

Marketplace incorporates a diverse range of applications suitable for every business challenge.



- You can search, filter, and install out-of-the-box business apps in just a few clicks.



Files

Type	Simple
Category	Collaboration
Created by	Comidor
Creation year	2019
Installations	↓ 0


GET IT NOW

OVERVIEW

Description

Comidor offers a complete Document Management System (DMS) to manage your documents and files efficiently. Comidor DMS provides fully customizable access rights, embedded previews, versioning and more.

Use Comidor DMS to link files with other Comidor objects, like Processes, Tasks, Projects, Contacts, Accounts, Opportunities, etc. Full version control with previous versions stored and accessible. Automatic creation of a folder every time you create a Project or a new Account and save all related items to that folder. View a document quickly by previewing it without the need to download



Projects

Type	Process
Category	Productivity
Created by	Comidor
Creation year	2018
Installations	↓ 0

GET IT NOW

OVERVIEW

Description

Comidor Projects can help you deliver successful projects easily no matter the size or complexity. You may import an MS Project file, associate a workflow pattern with the Project or start from scratch by designing a new Gantt chart. Each project is based on 3 main user levels: Project Managers, Team Leaders, and End Users, but Supervisors and Followers can also be included.

Comidor Projects come with lots of features such as Gantt Chart, Deliverables, Milestones, Burn-Down Chart, KanBan Board, Work Packages Constraints, Resources Cost, Financial Breakdown and more.

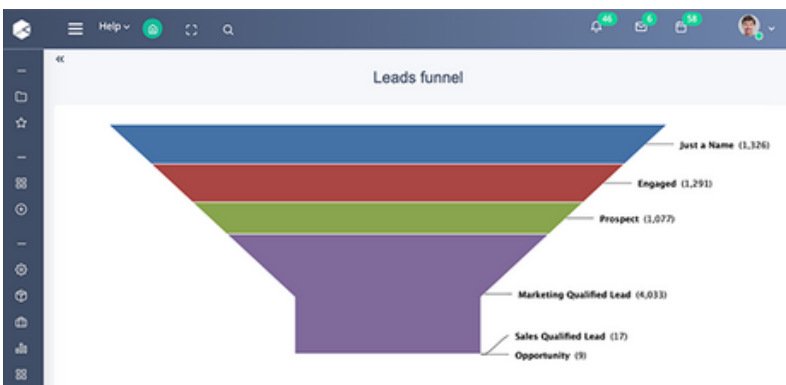
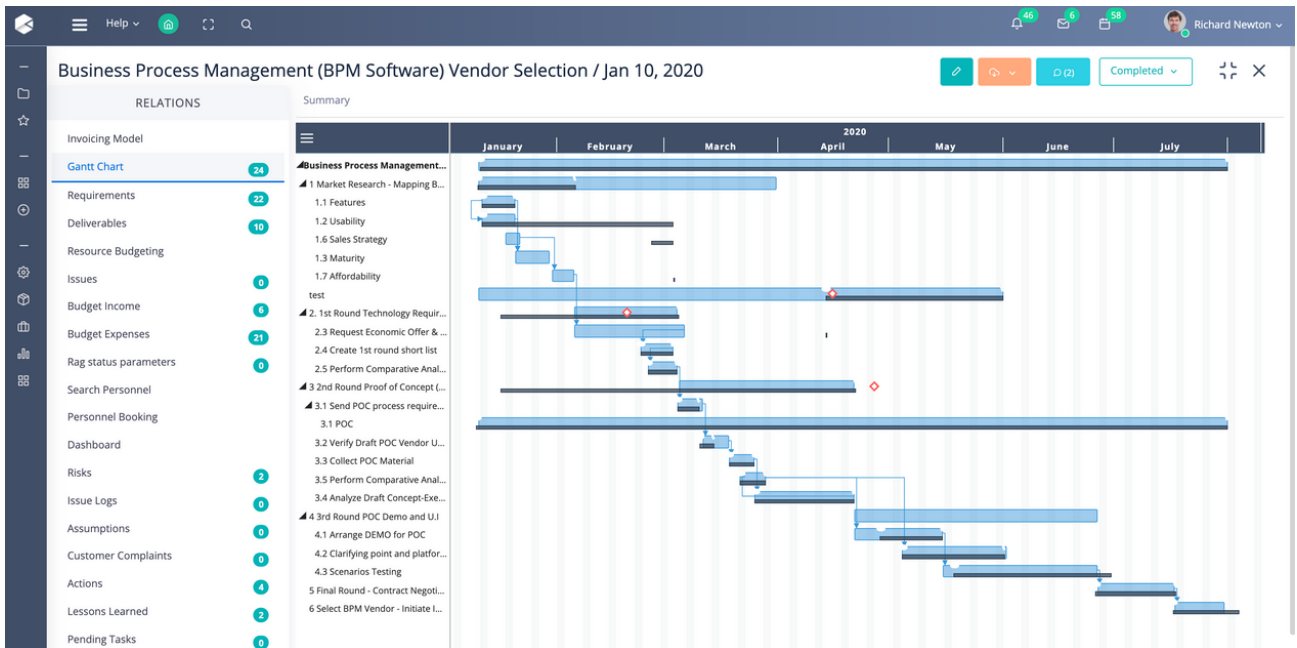
Following Comidor's philosophy of integrated information, you may connect your Projects with all other elements in Comidor such as Incomes, Expenses, Documents, Tasks, Events, Opportunities, Contracts, E-mails and more.



BUSINESS APPS

Project Management

- Visualise time, duration and sequence of the Project's Work packages with the Gantt chart
- Use the burndown chart to get an instant view of actual vs remaining schedule work hours
- Get quick updates via the KanBan board tool, monitoring all project work progress and their just-in-time deliverables.



Customer Success

- Manage Accounts/Clients/ Partners/ Suppliers/ Competitors in one rich user interface, which shows detailed past activity, notes, documents, email threads and BPM processes

People Management

- Organise & maintain personnel records
- Assign personnel to departments/locations
- Define working hours & conditions, set holidays per groups/countries

Absence Types		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Carried Over	Entitlement	Balance	
		Current	Current	Current	Current	Current	Current	Current	Current	Current	Current	Current	Current	Year end	Current	Year end	Year end	
Vacation	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00	22.00	20.00	20.00
Short term leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Vacation from overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sickness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	25.00	25.00
Long Service Leave	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00	2.00	2.00
Maternity/Paternity leave	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personal Leave of Absence	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2021	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
January																															
February																															
March																															
April																															
May																															
June																															
July																															
August																															





COMIDOR PLATFORM

Cloud
Mobility
Security



CLOUD AND MOBILITY



Public and Private Cloud

IaaS (i.e. Amazon EC2, Azure, Oracle, Google, IBM)

- Public: Shared Infrastructure
- Private: Dedicated Infrastructure (A.D SSO)

SaaS- Software as a Service

- ISaaS provision of the Solution with annual license fee

On Premise and Hybrid

- On Premise: Customer Infrastructure (A.D SSO)
- Hybrid: Any combination

Purchase (CAPEX)

- Ownership of the Solution with one-time fee

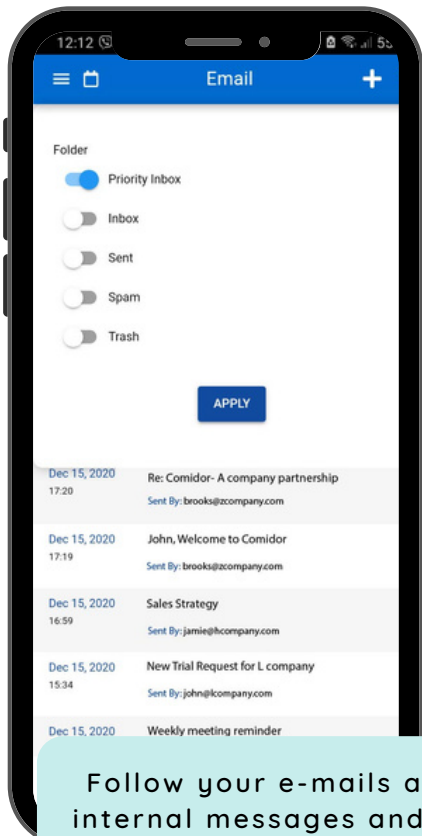


Comidor Mobile

Comidor Mobile® is your personal business assistant when you're on the move. The app includes a variety of important business tools that ensure business continuity, improved productivity and give your company a competitive edge.

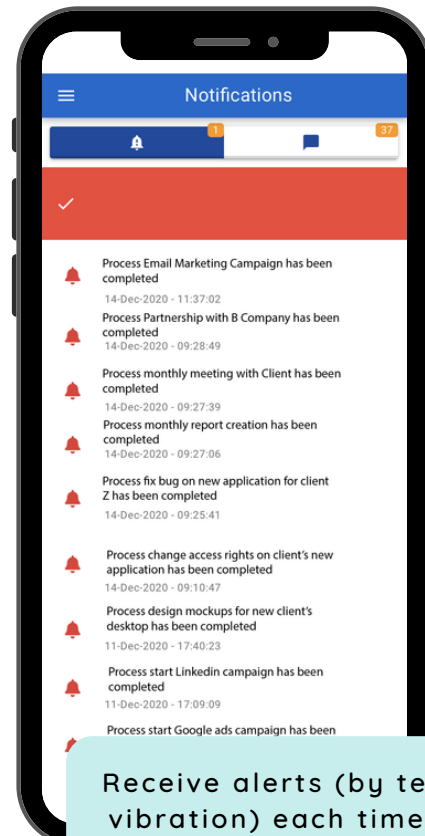


Email



Follow your e-mails and Comidor internal messages and gain all the benefits of mobility

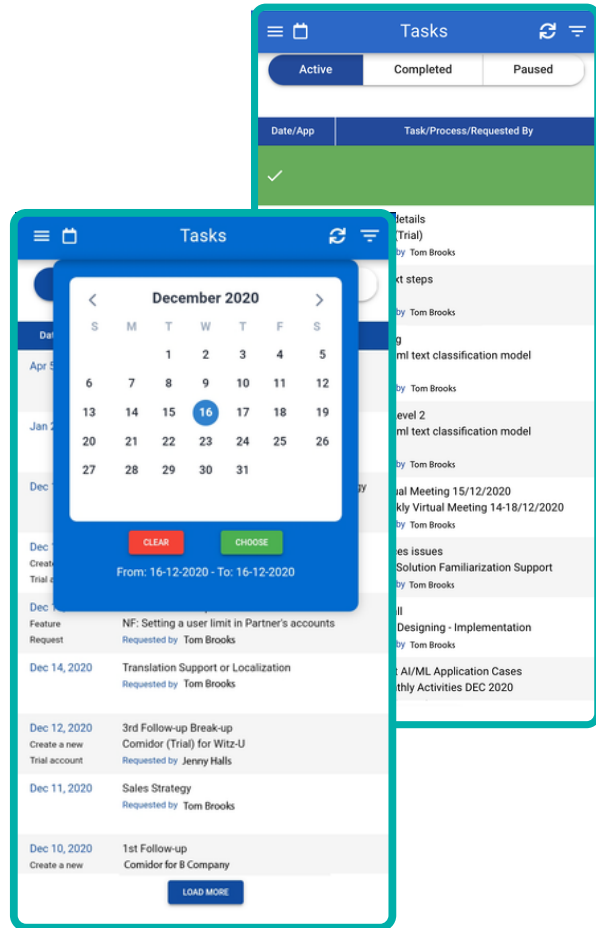
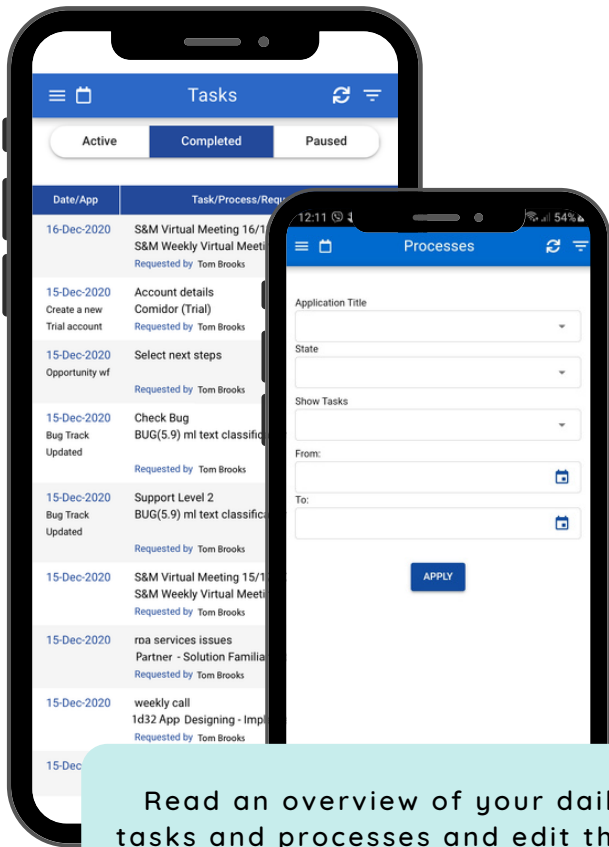
Notifications



Receive alerts (by text, sound or vibration) each time you have a new e-mail, task etc.

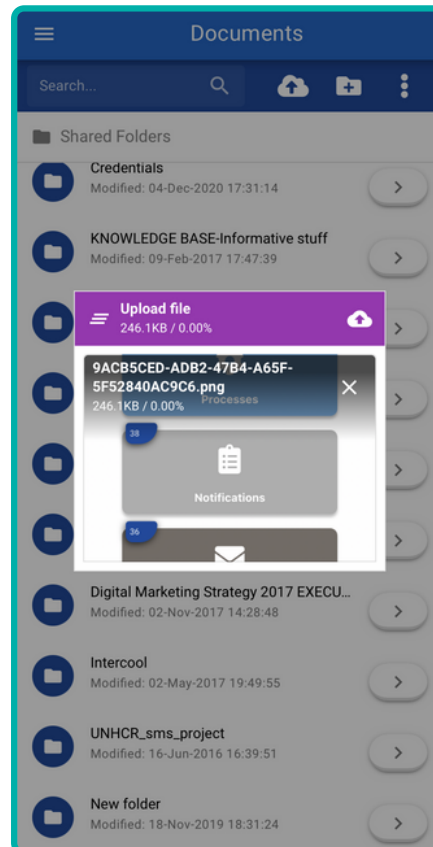
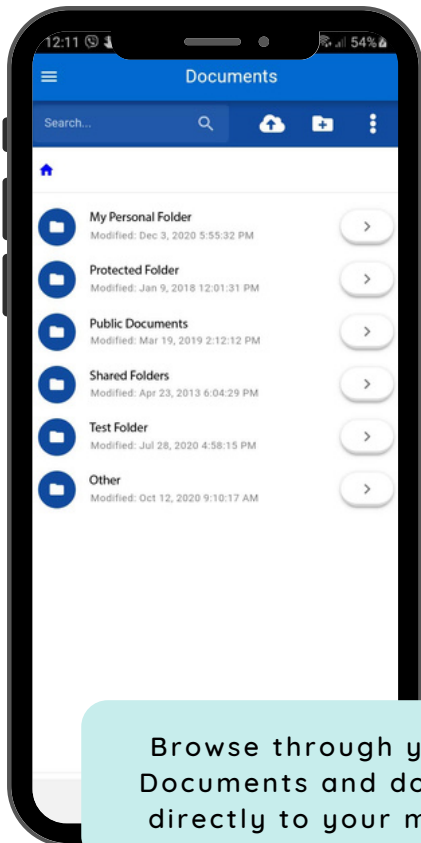


Tasks and Processes



Read an overview of your daily tasks and processes and edit them on the go

Documents



Browse through your Comidor Documents and download them directly to your mobile device



SECURITY

A+ in Security

Comidor Cloud's web-tier is rated as an A+ by the Qualis SSL LABS.

Comidor Platform offers end to end security for Cloud, Data and Applications integrating a full stack of security policies and services.

- | | | |
|------------------------|-------------------|-----------------------|
| ✓ Physical Security | ✓ Data protection | ✓ EU GDPR |
| ✓ Cloud Security | ✓ Data encryption | ✓ Risk management |
| ✓ Application Security | ✓ Access control | ✓ Business continuity |
| ✓ Compliance | ✓ Audit controls | ✓ Disaster recovery |

Network Protection Management

Comidor is accessed through a firewalled network configured to reject any illegitimated connections except those allowed by the network administrator (default deny).

Database Protection Management

Controlled access to the local Database (DB) is achieved through:

1. Controlling user's access rights
2. Excluding access to local DB remotely
3. Ensuring that access is only possible through predefined administrator IP addresses.

All changes/updates made at the platform level to the platform and application systems are recorded in Apache Subversion Software (SVN).

Backup Management

The Comidor backup process ensures maximum safety and recovery of your precious application data. The backup manager applies the same high security policies to make backups automatically and at regular intervals, to minimize data loss in case of errors and natural disasters. The manager makes a full backup every day and incremental backup every 4 hours. Shortly after each full backup, the backup manager runs the compression and encryption process (application 7zip encryption AES256) on all backups of the day.

Authentication-Authorization

Access to Comidor, is permitted only over SSL connections. This way, users are assured that all information passed between Comidor and their browser is secure. For authenticating - authorizing users' access, Comidor follows a simple yet strict process in which users provide the given valid credentials (e-mail, password and company code) through SSL data transfer.

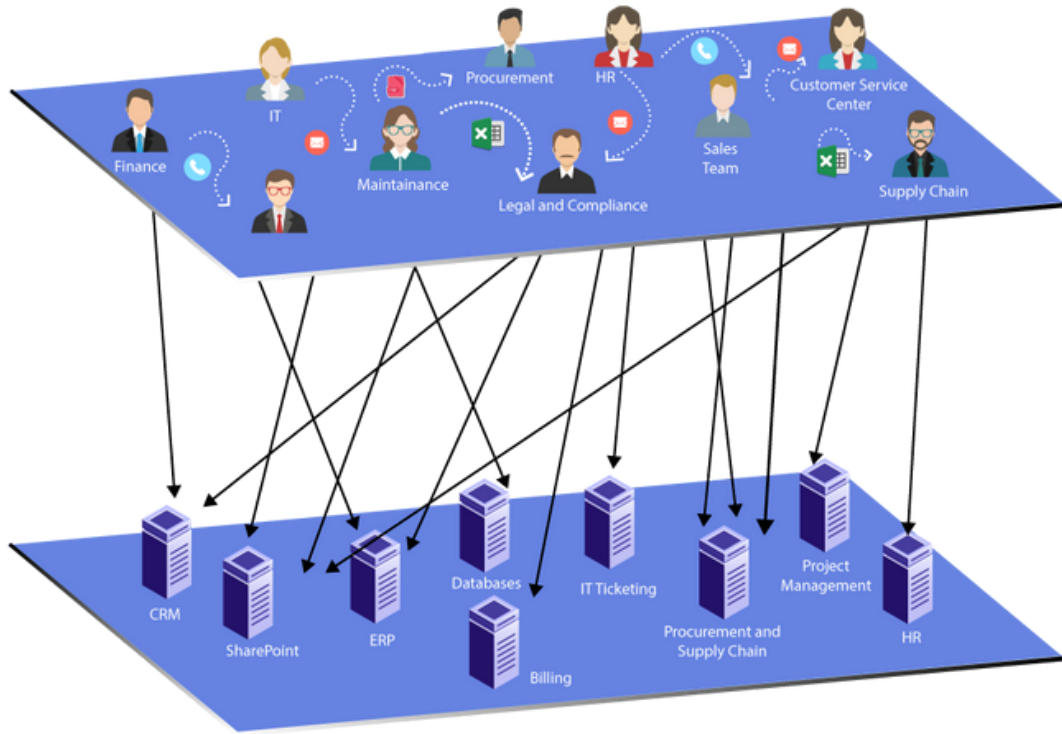
Audit

Our hosting partner is Amazon. Amazon AWS is certified on multiple SAS70 Type II audits under both SSAE 16 and ISAE 3402 professional standards. AWS is also certified under the ISO 27001 standard.

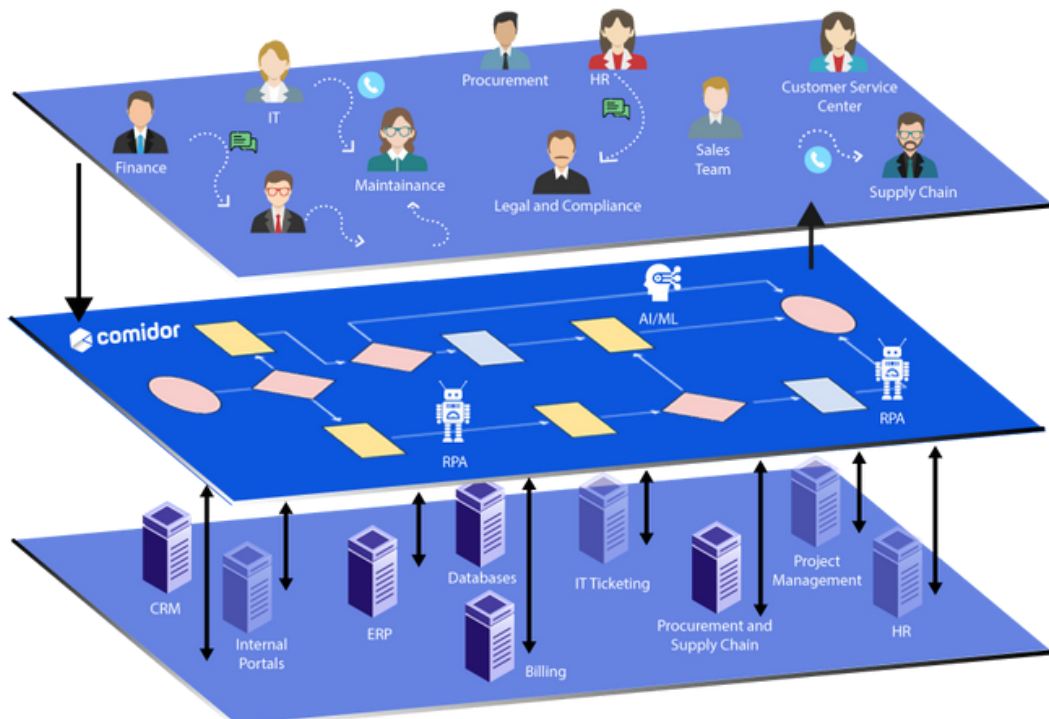


MAKING THE DIFFERENCE WITH COMIDOR

BEFORE COMIDOR



AFTER COMIDOR



FOR MORE INFORMATION PLEASE CONTACT:

Customer Success Team



UK: +44 (0)20 3397 8057

GR: +30 2310 402522



customer.success@comidor.com



www.comidor.com

Connect with us!



[/comidor-ltd](https://www.linkedin.com/company/comidor-ltd)



[/Comidor](https://www.facebook.com/Comidor)



[@ComidorCloud](https://twitter.com/ComidorCloud)



[Comidor Cloud](https://www.youtube.com/ComidorCloud)



[/Comidor](https://www.pinterest.com/Comidor)

